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## Cyngor Bwrdeistref Sirol Pen-y-bont ar Ogwr

### Bridgend County Borough Council



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#### **Cyfarwyddiaeth y Prif Weithredwr / Chief Executive's Directorate**

Deialu uniongyrchol / Direct line /: 01656 643148 / 643147 / 643694

Gofynnwch am / Ask for: Michael Pitman

Ein cyf / Our ref:

Eich cyf / Your ref:

**Dyddiad/Date:** Friday, 17 January 2020

Dear Councillor,

#### **SUBJECT OVERVIEW AND SCRUTINY COMMITTEE 3**

A meeting of the Subject Overview and Scrutiny Committee 3 will be held in the Council Chamber, Civic Offices, Angel Street, Bridgend CF31 4WB on **Thursday, 23 January 2020 at 09:30**.

#### **AGENDA**

1. Apologies for Absence  
To receive apologies for absence from Members.
2. Declarations of Interest  
To receive declarations of personal and prejudicial interest (if any) from Members/Officers in accordance with the provisions of the Members Code of Conduct adopted by Council from 1 September 2008 (including whipping declarations)
3. Approval of Minutes 3 - 10  
To receive for approval the minutes of the meeting of the 14/11/2019
4. Medium Term Financial Strategy 2020-21 to 2023-24 11 - 60

#### Invitees:

Mark Shephard, Chief Executive  
Cllr Richard Young, Cabinet Member – Communities  
Zak Shell, Head of Operations - Community Services  
Joanne Norman, Interim Group Manager – Financial Planning and Budget Management  
Victoria Adams, Interim Finance Manager – Budget Management: Communities, Education and Family Support

5. Forward Work Programme Update 61 - 68
6. Urgent Items  
To consider any item(s) of business in respect of which notice has been given in accordance with Part 4 (paragraph 4) of the Council Procedure Rules and which the person presiding at the meeting is of the opinion should by reason of special circumstances be

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transacted at the meeting as a matter of urgency.

Yours faithfully

**K Watson**

Chief Officer, Legal, HR & Regulatory Services

Councillors:

N Clarke

P Davies

DK Edwards

DG Howells

DRW Lewis

JR McCarthy

Councillors

JC Radcliffe

RMI Shaw

JC Spanswick

RME Stirman

G Thomas

E Venables

Councillors

MC Voisey

LM Walters

DBF White

JE Williams

# Agenda Item 3

## SUBJECT OVERVIEW AND SCRUTINY COMMITTEE 3 - THURSDAY, 14 NOVEMBER 2019

### MINUTES OF A MEETING OF THE SUBJECT OVERVIEW AND SCRUTINY COMMITTEE 3 HELD IN COUNCIL CHAMBER, CIVIC OFFICES ANGEL STREET BRIDGEND CF31 4WB ON THURSDAY, 14 NOVEMBER 2019 AT 09:30

#### Present

Councillor JC Spanswick – Chairperson

|             |             |              |            |
|-------------|-------------|--------------|------------|
| N Clarke    | P Davies    | DK Edwards   | DG Howells |
| DRW Lewis   | JR McCarthy | JC Radcliffe | RMI Shaw   |
| RME Stirman | E Venables  | LM Walters   |            |

#### Apologies for Absence

G Thomas, DBF White, JE Williams

#### Officers:

|                |  |
|----------------|--|
| Phillip Angell | Traffic Management and Parking Team Leader |
| Sian Hooper    | Waste and Cleaner Streets Manager          |
| Zak Shell      | Head of Neighbourhood Services             |
| Tracy Watson   | Scrutiny Officer                           |
| Kelly Watson   | Head of Legal & Regulatory Services        |

#### 95. DECLARATIONS OF INTEREST

Councillor R Young declared a personal interest in agenda item 4, Enforcement, because his step grandson was recently employed by 3GS.

#### 96. APPROVAL OF MINUTES

RESOLVED: That the Minutes of the meeting of Subject Overview and Scrutiny Committee 3 dated 5 September 2019, be approved as a true and accurate record.

#### 97. ENFORCEMENT

The Head of Operations - Communities submitted a report, the purpose of which was to present Committee with the responses to several questions raised by the Committee on various topics relating to Enforcement.

The Head of Operations – Communities gave an outline of the report, following which the Chairperson invited questions from Members.

A Member felt disappointed that the majority of Fixed Penalty Notices (FPNs) issued between April to September 2019, appeared to be mainly in relation to cigarette littering as opposed to any from fly tipping, general/food littering or dog fouling and enquired whether the enforcement was cost neutral. The Head of Operations – Communities confirmed that the contract was based on a cost neutral format and that the threshold when BCBC gets a return may not be until next year. He confirmed that dog fouling enforcement had commenced and would be highlighted in future updates on enforcement. He noted the challenge of observing littering happening and explained that we have a presence now, and whilst officers may be enforcing mainly for cigarette littering, their presence is a deterrent to other littering. He explained that whilst he would like to see more variety of enforcement the down side of the model of self-funding is that

you can't spend too much time catching someone out. He confirmed that fly tipping was still with BCBC officers.

A Member noted the response in respect of the cost neutral format, and enquired whether this covered the cost of the legal department. The Head of Operations – Communities advised that this was a cost burden to the authority and recognised the challenge this raised in terms of resources. He noted the potential surplus which 3GS accrues over and above their operating costs with a 90:10 split in favour of the council.

A Member asked how Enforcement Officers were dressed. The Cleaner Streets & Waste Contract Manager confirmed that officers have logos and wear cameras, identifying them.

A Member enquired the reason for the replacement of 2 Enforcement Officers in September, giving the money that is put into training officers. The Cleaner Streets & Waste Contract Manager advised that this was a decision made by 3GS and related to one personal reason and one due to lack of performance.

A Member acknowledged the high percentage FPN's issued in respect of cigarette littering and noted the impact of cigarette butts littering the environment and the toxic chemicals causing soil and water pollution respectively and highlighted the positives of reducing cigarette littering.

A Member referred to the information relating to locations of FPNs issued from April – September 2019, on page 19 of the report, and noted that it only showed limited locations e.g. there didn't appear to show any FPN's issued in Maesteg or the Valley's? The Cleaner Streets & Waste Contract Manager explained that it was still early days and this was a continuous process but that they did target specific events e.g. Porthcawl Elvis Festival. She confirmed that she was happy for members to identify any hot spots.

A member asked the Head of Operations - Communities if he would be prepared to publish the statistics on the website showing the areas. The Head of Operations – Communities agreed this could be done.

A Member asked how 3GS address issues where a member of the public approached for littering fails to give their identify? The Cleaner Streets & Waste Contract Manager explained that it is an offence to refuse to give Enforcement Officers their details, but highlighted that Enforcement Officers used a conversation with members of the public as a starting point. She explained that this information couldn't be obtained through car details/DVLA. The Head of Operations – Communities reiterated that Enforcement Officers would point out to a member of the public that it is offence not to provide a name and address. He suggested that there are other avenues open to us and highlighted an example whereby another authority have published photos of people and asked for their details. He acknowledged while this is an option, we do not need to go down this road at this stage. A Member then asked in terms of litter thrown from a car window. The Cleaner Streets & Waste Contract Manager explained that yes, the DVLA could be contacted for details in this instance.

A Member asked for clarification in term of hours that Enforcement Officers work. The Cleaner Streets & Waste Contract Manager advised that they start anytime from 7am, but will close about 5pm – 6/6.30pm. They do work weekends where necessary e.g. Elvis festival. They can go in earlier if necessary e.g. early morning dog walkers.

A Member noted the information relating to the status of FPN's on page 20 of the report and asked for clarification of the FPN's issued in error. The Cleaner Streets & Waste Contract Manager explained that this was part of the appeals process. She highlighted

an example where an individual approached seemed to be very ill and would have probably appealed as it was felt he was not in a fit mental state – in this instance a fine would not be issued. Members suggested that perhaps the categorisation used was not the best wording.

A Member referred to paragraph 5.5. of the report and noted that the enforcement vehicle patrol is not determined by a specific rota and enquired how this worked and additionally what does the vehicle do in the school holiday period. The Traffic Management and Parking Team Leader explained that there is rota with the enforcement vehicle patrolling at least once a month at every school, although he noted that it had averaged twice a month. In the holiday period, the enforcement vehicle focused on enforceable areas. e.g. zigzag, no waiting, no loading and bus stops.

A Member noted the enforcement vehicle rota of visiting schools ad hoc, but suggested that a weekly-targeted approach would get the message across to parents/grandparents/ those dropping off. This may result in parking safely away from the school being the norm.

The Cabinet Member for Communities acknowledged the random nature of the enforcement vehicle and noted the Members comments in terms of getting the message out in terms of PCNs. If there is a known hotspot this can be targeted. He asked Members to inform Officers where these hotspots are and giving a reason why. He hoped that the message would get across.

Members discussed the role of PCSO's in respect of Fixed Penalties and the domain of South Wales Police. Clarification was needed on who has the power and who uses the power.

A Member asked for clarification whether the enforcement vehicle was electric and/or hybrid. The Traffic Management and Parking Team Leader confirmed that the vehicle was neither.

A Member enquired whether residents parking was looked at. The Traffic Management and Parking Team Leader confirmed that it can be programmed to identify if no permit but doesn't issue a Penalty Charge Notice (PCN) for this offence.

A Member enquired whether there were particular schools that had a greater number of offences than others. The Traffic Management and Parking Team Leader stated that he didn't have that data to hand but that could it be provided, then it may be available to share with schools.

A Member sought clarity on the role of the enforcement vehicle as it moved from schools. The Traffic Management and Parking Team Leader explained that the vehicle automatically records wherever it hits a pre-programmed area that it can enforce on. He confirmed that the data is not live, but will be analysed later.

A Member asked for clarification on how many schools are actually visited. The Traffic Management and Parking Team Leader explained that the vehicle goes where there are enforcement matters that can be dealt with but noted that 1 school had no zigzags and 2 were dead ends where the vehicle was unable to go.

A Member enquired about the process if a fixed penalty isn't paid. The Head of Legal and Regulatory Services explained that the case file prepared by 3GS is provided to the Legal Department for assessment of the evidence to determine if it can proceed to prosecution. She informed Members that the first 11 prosecutions were due on the 29<sup>th</sup> November.

A Member enquired if there were any incentives to pay earlier. The Head of Operations – Communities highlighted that this was being addressed with the revised Enforcement Policy for the issuing of Fixed Penalty Notices for environmental offences due to go to Cabinet at the end of November.

A Member queried the income generated in respect of PCN's from 1st April 2018 – 31st March 2019 and additionally how much does the service cost. The Traffic Management and Parking Team Leader notified members that the figure was close to £43k in that period as the majority of tickets get paid in the discounted period and some are still outstanding as debts. The Head of Operations – Communities advised that based on a figure of £43k there is a small net cost to the authority.

A Member noted the PNC process on page 14 of the report and in particular the warrant of execution and asked how often does this take place? The Traffic Management and Parking Team Leader advised that there averages 100 warrants for Bridgend every 2 months (for all the PCN offences) but this was not ideal. He noted that there were people with 40 PNC's outstanding and 20 is not unusual, unfortunately in some cases the message was not getting through. He also noted that some people cannot be traced and therefore the revenue is written off. There were also people with insufficient funds or vulnerable people that were all closed. The Traffic Management and Parking Team Leader further advised members that the authority was often contacted by the individual and we will refer them to the Citizens Advice Bureau who we liaise closely with and if the circumstances are such the ticket is closed.

A Member highlighted Driver Awareness courses when it came to speeding and wondered if there could be something similar on the website explaining why enforcement isn't a trivial matter and why it should be enforced? The Head of Operations – Communities acknowledged that this could be taken on board and a targeted campaign be undertaken.

A Member enquired about fly tipping in the Borough and asked how many fines had been levelled against fly tippers in the last year. The Cleaner Streets & Waste Contract Manager advised that there had been 2000 fly tipping instances. 1700 of these were in the public domain. 75 FPN were issued with 11 paid. She further acknowledged the changes to the policy with more of a conversation up front.

The chair thanked Officers for attending the meeting and they left.

### **Recommendations:**

Members recommended writing to the Head of Education and Early Years asking him to send a letter to all heads in the borough requesting them to write to parents reminding them about alleviating bad parking. Members further recommended that the Head of Education and Early Years include this in his report to Governors and that Governing Bodies should receive an annual report on Parking Enforcement outside their respective schools.

Members recommended a targeted publicity campaign in respect of Enforcement to include more education and publicity through the BCBC website, information in respect of air pollution, and greater liaison with schools.

In relation to the status of FPN's issued in April – September 2019, Members recommended the rewording of the category in respect of 'Issued in error' in future reports, to show 'Appeals' for clarity.

Members asked for further data in respect of number of offences per school in the Borough. It was further recommended by Members that this data be shared with schools.

Members recommended receiving a further report on the whole range of Enforcement duties to include Fly tipping, black bags, etc., in April/May 2020.

**Further Information Required:**

Members raised concern about schools that can't be accessed by the enforcement vehicle and asked for clarification about what alternatives are there for those schools.

Members asked for further information in respect of costs – there needs to be a breakdown showing expenditure against income to see if the services are covering their operating costs. That is both the 3GS contract and the in-house Roly Patroly service.

Members sought clarity on the roles and responsibilities of BCBC and SW Police in terms of enforcement and why the PCSO's in Bridgend cannot undertake the same enforcement as PCSO's in other parts of the South Wales Police area.

98. **OVERVIEW AND SCRUTINY - FEEDBACK FROM MEETINGS**

The Head of Legal and Regulatory Services submitted a report, the purpose of which was to present to Members the feedback from the previous meeting of Subject Overview and Scrutiny Committee 3 for discussion, approval and actioning, and to place these in RAG status order in terms of the completion of any follow-up action.

**RESOLVED:** That the Committee considered the attached feedback and Officer's responses as shown at Appendix A to the report and allocated RAG status as follows, to the work areas so stated:

Members noted in section 7.5.2.1 of the consultation, the high percentage of general recreation users of the council's playing fields and/or pavilions. Members raised concerns that a club taking over a facility could chose to fence off this facility, excluding the general public. How will this work in the future if public open space is fenced off - **Green**

The consultation indicated a high percentage in support of play areas being maintained by town and community councils, but unfortunately, the question did not state that this could end up with the local council tax precept being increased to cover the cost of maintenance. Hence it is not clear how valid this support would be if the question had been more fully explained - **Green**

There was general support for the proposed reduction in frequency of grass cutting in certain areas where appropriate, but it was pointed out that just leaving some areas uncut is not a substitute for managing reduced cutting to enhance biodiversity - **Red**

A member queried whether play areas would be refurbished or upgraded before being handed over to a Town or Community Council - **Green**

Concern was expressed as to how standards of maintenance are going to be monitored in the future if there are a range of organisations maintaining sites to varying standards. There is a danger of the asset gradually deteriorating due to limited or poor / uncoordinated maintenance and hence the facility may be lost to the community and

future generations. What safeguards are in place to prevent this and how is this going to work with reduced staff and resources at BCBC - **Green**

Members suggested the option of a collective services being purchased back from BCBC for the maintenance of play areas could be raised on a future TCC agenda. It was noted that TCC's would not have the qualified staff to undertake the regular inspections and maintenance - **Green**

Members noted that the annual audit and independent inspection that needs to be undertaken on all play areas every 12 months, would be more cost effective if co-ordinated by BCBC with the appropriate re-charge being made to the town or community council - **Green**

Concern was expressed that the direction of travel within the report was geared towards meeting the MTFs, whereas this is not truly compatible with the Wellbeing of Future Generations Act - **Green**

Concern was expressed that the report is geared towards removing the subsidy that currently exists for the use of sports pitches, but it was pointed out that there are other non-statutory services operating that have a subsidy level (e.g. Leisure Centres, Arts & Culture) and are these also being looked at in the same way - **Red**

Members asked for legal clarification on whether dogs could be banned, if a Town or Community Council took over the running of a Children's Playground. What is the position with PSPO's being implemented on both play areas and sports pitches - **Red**

Members asked for clarification that if a club either does not want to or is unable to take over a facility, or unable to afford the revised charges, will that facility will ultimately close - **Green**

Members noted the scale of charges in Appendix E, but asked for a more detailed breakdown of costs. There needs to be the annual maintenance cost shown for sports pitches. There was also some confusion as to what happens when more than one club share use of a pitch – do they both pay the full fee as in the example given by Cllr.D. Lewis it could end up with a bill of around £40,000 for two pitches with several teams which is more than the actual maintenance cost - **Red**

It was also noted that the comparison between Sports Pitches (Cricket) in 2019 and 2020 showed a unit cost and then an annual amount, and sought further information on costs in order to have a comparative cost from one year to the next – **Green**

99. FORWARD WORK PROGRAMME UPDATE

The Head of Legal and Regulatory Services submitted a report, that:

- a) Presented the items prioritised by the Corporate Overview and Scrutiny Committee, including the next item delegated to Subject Overview and Scrutiny Committee 3;
- b) Asked the Committee to identify (if any) further items for consideration using the pre-determined criteria form.

Attached at Appendix A to the report was the overall FWP for the Subject Overview and Scrutiny Committees, which included topics prioritised by the Corporate Overview and Scrutiny Committee for the next set of Subject Overview and Scrutiny Committees in Table A, as well as topics that were deemed important for future prioritisation at Table B.



**SUBJECT OVERVIEW AND SCRUTINY COMMITTEE 3 - THURSDAY, 14 NOVEMBER 2019**

The Scrutiny Officer presented the Forward Work Programme and informed the Committee that in respect of the next round of committee meetings, the committee will consider the item on Budgets scheduled for January. She informed the committee however that an email had been received from the Interim Deputy Head of Finance informing the committee that WG has delayed the settlement dates due to the election, so it is highly likely that the meetings in January will need to change again.

Members agreed that the meeting of Subject Overview and Scrutiny Committee 3 scheduled for the 27 January be kept free for potential changes to the budget meetings. Members further agreed to consider the item on Homelessness Strategy (potentially alongside Supporting People Grant and Emergency Accommodation) in March and the item on Empty Properties in April/May.

Lastly, members were reminded that if they have any items they wish to put forward to scrutiny for consideration, to complete the criteria form and send to scrutiny officers for further scoping out.

**RESOLVED:**            That the report be noted.

100. **URGENT ITEMS**

None

The meeting closed at 11.15am

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## BRIDGEND COUNTY BOROUGH COUNCIL

### REPORT TO SUBJECT OVERVIEW AND SCRUTINY COMMITTEE 3

23 JANUARY 2020

#### REPORT OF THE INTERIM SECTION 151 OFFICER

#### MEDIUM TERM FINANCIAL STRATEGY 2020-21 to 2023-24

##### 1.0 Purpose of this report

1.1 The purpose of this report is to present the Committee with the draft Medium Term Financial Strategy 2020-21 to 2023-24, which sets out the spending priorities of the Council, key investment objectives and budget areas targeted for necessary savings. The strategy includes a financial forecast for 2020-2024 and a detailed draft revenue budget for 2020-21.

##### 2.0 Connections to Corporate Improvement Objectives / Other Corporate Priorities

2.1 This report assists in the achievement of the following corporate priorities:-

1. Supporting a successful economy – taking steps to make the county a good place to do business, for people to live, work, study and visit, and to ensure that our schools are focused on raising the skills, qualifications and ambitions of all people in the county.
2. Helping people to be more self-reliant – taking early steps to reduce or prevent people from becoming vulnerable or dependent on the Council and its services.
3. Smarter use of resources – ensuring that all its resources (financial, physical, human and technological) are used as effectively and efficiently as possible and support the development of resources throughout the community that can help deliver the Council's priorities.

2.2 The Corporate Plan and Medium Term Financial Strategy (MTFS) identify the Council's service and resource priorities for the next four financial years, with particular focus on 2020-21.

##### 3.0 Background

###### Corporate Plan - Policy Context

3.1 The Council's well-being objectives under the Well-being of Future Generations (Wales) Act 2015 are currently:

- Supporting a successful economy
- Helping people to be more self-reliant
- Smarter use of resources

3.2 This draft MTFS has been significantly guided by these priorities. Although previous year-on-year reductions in Aggregate External Finance (AEF) have necessitated significant budget reductions across different service areas, the Council still plays a very significant

role in the local economy of Bridgend County Borough and is responsible for annual gross expenditure of around £420 million and is the largest employer in the county borough. The Corporate Plan will be presented to Council for approval alongside the MTFS 2020-24 in February 2020 and will be fully aligned with the MTFS including explicit links between resources and corporate priorities.

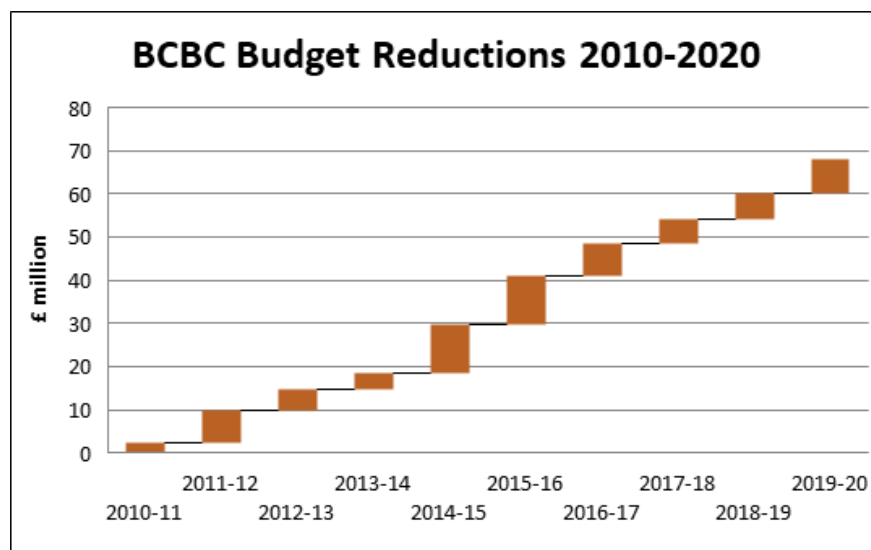
### 3.3 Budget Narrative

3.3.1 The Council aspires to improve understanding of its financial strategy, link more closely to the agreed corporate wellbeing priorities and explain the Council's goal of delivering sustainable services in line with the overarching ambition of the Well-being of Future Generations (Wales) Act 2015. The 2017-2021 MTFS introduced a budget narrative, which aims to articulate the continued and significant investment in public services that the Council will make. It sets out how the Council aims to change particular areas of service delivery and the financial consequences of this.

#### 3.3.2 Corporate Financial Overview

Over the last 10 years, the Council has made £68 million of budget reductions, as shown below. This represents 30% of the Council's 2009-10 budget:

#### **Bridgend County Borough Council Budget Reductions 2010 to 2020**



While the Council's net revenue budget is planned at £286.885 million for 2020-21, its overall expenditure far exceeds this. Taking into account expenditure and services which are funded by specific grants or fees and charges, the Council's gross budget will be around £420 million in 2020-21. The local authority's annual revenue budget covers the day-to-day running costs of the local authority (including staff salaries, housing maintenance, pensions, operational costs etc.). Around £175 million of the gross budget is spent on the Council's own staff including teachers and school support staff. Much of the cost of the services provided by external organisations is also wage related – these include for example waste collection operatives, domiciliary care workers, leisure staff and foster carers.

The Council gets the majority of its revenue funding from Welsh Government through the Revenue Support Grant and a share of Non Domestic Rates. It supplements this through

council tax collection, other grants and fees and charges. Council tax is a charge that local authorities charge to help to pay for their services. The amount that council tax payers pay is made up of 3 elements:

- Bridgend County Borough Council charge
- Community Council charge
- Police and Crime Commissioner for South Wales charge

In terms of council tax, the proportion of council tax required to balance the Council's budget has steadily increased over recent years and it currently funds almost 30% of the budget.

As well as having reduced income to fund services, there are other pressures that squeeze resources. One of these is legislative changes. This includes regulations and legislation from Welsh Government (WG) either directly or indirectly – for example pressures and new responsibilities arising from, for example, the Environmental (Wales) Act 2016, the Well-being of Future Generations (Wales) Act 2015, and the Additional Learning Needs and Education Tribunal (Wales) Act 2018.

Another significant pressure arises through demographic changes. People are living longer which is good news but that also can bring increased dependency through people living with more complex or multiple conditions. Additionally, we are seeing an increase in the number of pupils at our schools, which places increased pressure on school budgets.

The Council has adopted a Corporate Plan that sets out the approaches that it will take to manage these pressures whilst continuing to ensure that, as far as possible, services can be provided that meet the needs of the citizens and communities in Bridgend. These approaches are:

- Though a large and complex organisation, the Council will make every effort to work as one single organisation. That means avoiding duplication and double handling of data through sharing of systems and processes. This isn't always as easy as it sounds because often different rules or opportunities apply to different services. Nevertheless acting as 'One Council working together to improve lives' is enshrined in the Council's vision.
- Wherever possible the Council will support communities and people to become more resilient by creating their own solutions and reducing dependency on the Council. This is because it is not sustainable for the Council to continue to aspire to meet all and every need that arises and because there is capacity, talent and ideas in other parts of the community that can be encouraged to play an active and effective role in sustaining and often enhancing local services. The Council has a role in encouraging, enabling and leading this approach and has adopted this as one of its underlying principles.
- The Council has agreed a principle of focusing diminishing resources on communities and individuals with the greatest need. Parts of our community have long standing problems of poverty and dis-advantage. The solutions to this are not all in the direct control of the Council (for example the effects of changes to the welfare system) but where possible the Council has agreed that it wants to both alleviate problems in these areas and develop longer term sustainable solutions.
- The Council has three priorities that reflect these and other principles. One of these priorities is to make "Smarter Use of Resources". This means we will ensure that all its resources (financial, physical, human and technological) are used as effectively and

efficiently as possible and support the development of resources throughout the community that can help deliver the Council's priorities.

### 3.3.3 Education

The Council is proposing to spend £121 million on services delivered by the Education and Family Support Directorate in 2020-21. The majority of this money will be spent by Bridgend's 59 schools and one pupil referral unit.

In addition to the £100 million proposed budget to be delegated to schools in 2020-21, which mostly pays for the salaries of teaching and other school staff, and the running costs of the facilities (ongoing revenue expenditure), the Council has already spent £21.6 million in building and refurbishing schools as part of our 21<sup>st</sup> Century School Modernisation Band A Programme and has provisionally committed to a further £19 million as part of the Band B Programme. This comprises one-off capital expenditure across several years, with significant match funding from Welsh Government. Welsh Government has provided approval in principle in respect of the Strategic Outline Programme submitted by the Council around our aspirations for Band B funding. However, approval will also be required for individual project business cases. While it is too early to say how this will progress, the concepts proposed are based around forecast demand for primary school places, our support to promote the growth in Welsh-medium education and our desire to create additional capacity to meet the needs of children with additional learning needs in our main special school, mainly in the primary sector. While this is inevitably dependent to some extent on an increased population as a result of new housing, it is likely that this will represent the most significant area of capital expenditure for the Council in future years.

The Council has a longer-term goal to make the overall schools system more efficient (e.g. through making sure we have the right number of school places available in the right parts of the county (including ensuring enough capacity for anticipated future increases in school age population)).

For 2020-21 the level of budget reductions required is not as great as had been feared. As a result, it has been possible to protect schools from a proposed 1% saving for one year. However, the forecast pressure on Council budgets for future years is such that it may be unavoidable for 2021-2022 onwards, and so it will be necessary for headteachers and governing bodies to plan ahead.

The Council has identified 'Helping people to be more self-reliant' as a 'Well-being Objective' and early intervention is an important part of this – taking steps wherever possible to prevent people becoming reliant on Council services. As well as being of great social value to individuals and communities, this approach is more cost effective. Successful intervention at an early age and at an early stage can prevent needs from escalating and requiring more costly and complex help later on.

In seeking to protect our investment in education and early intervention, the Council is making minimal changes to the services delivered at this time. We are proposing the following changes in 2020-2021 that are reflected in the budget:

- We intend reviewing our staffing structures within the directorate, which we anticipate will secure efficiency savings of around £50,000.
- We would like to reduce our contribution to Central South Consortium over the coming years. This is, however, subject to agreement with our partners. For 2020-2021, we

predict a further cut of £56,000 (10%). We will continue discussions around savings that can be made in future years.

- We will review the management of our ancillary support in primary schools, with proposals to delegate funding to primary schools, in line with what happens in secondary schools.

We will continue our phased implementation of the Council's revised Home-to-School/College Transport Policy, where we have established it is safe to do so. We expect to achieve at least £67,000 of efficiency savings during 2020-21. We are also reviewing other aspects of our transport provision including post-16 transport and a full consultation exercise is being carried out to inform this.

### **3.3.4 Social Care and Early Help**

After Education, the largest area of Council spend is on social care. This includes social care for children and for adults who are vulnerable or at risk. Within the Directorate there is a strong ethos on social care as a professional discipline and by the two areas working more closely together there is a strong focus on ensuring positive outcomes for those people we work to support. The Directorate continues to develop new approaches to service delivery and this includes better support and outcomes for prevention, early intervention and wellbeing. This approach supports the corporate priority of 'helping people to be more self-reliant' and is also part of the Directorate's transformation plan with a clear link to the Medium Term Financial Strategy.

There are established working relationships between children's social care and early help and intervention services with mechanisms in place to ensure close working and appropriate and proportionate responses to families and children in need.

Our strategy for the next few years is to manage demand and introduce new ways of working in order to lessen dependency and enable people to maximise their independence.

Social services is largely a demand led service and whilst the long term strategy is to enable people to be more self-reliant, the demographics show that people are living longer, often with more complex conditions than ever before. This means that there are more people living in the community who would previously have remained in hospital or entered a care home. Children's social care is also demand led and the financial pressure to meet need can fluctuate very rapidly. This needs to be achieved within available budgets. In total, the Council is proposing to spend £71 million on social care and wellbeing services in 2020-21.

Though some pressures are allowed for in planning the 2020-21 budget, we are not simply increasing the budget to meet demand. This would be unsustainable and if we increased budgets year on year to meet new demand, it would increasingly mean the Council would have to restrict other services. Therefore the Council's strategy is to transform how services are delivered. Introducing new ways of working which will be sustainable in the long term alongside a demand led service is inevitably taking time. The service has made good progress in achieving the required savings, however the increase in demand and complexity of care required continues to put pressure on our budgets.

In order to be sustainable going forward, the Council is ensuring that any changes are introduced in a planned and timely way in order to take existing and future customers with

us as well as the general workforce. This work has already commenced and the budget saving proposals for 2020-21 build on the implementation plans that are already underway. The re-modelling programmes focus on changing the culture and reviewing what has become 'custom and practice'.

The Council has already made changes. In adult social care we have changed the assessment framework in order to improve the outcomes for people who need care and support whilst also reducing the numbers of people who require long term support. The Council focuses on helping people to achieve the outcomes they want for themselves, targeting our interventions on what is missing, rather than going straight to what package of care we can give them. We are also actively reviewing the way we deliver domiciliary care, day services and residential care for children. There has also been an increased focus on developing foster care.

Importantly these transformations are designed to both better support people and cost less. The Council has identified a number of further transformations that continue this approach and which are reflected in changes to the budget. These include a full review of the learning disability accommodation strategy for complex needs and remodelling of Children's residential and fostering services

Income generation has been hard to achieve as Welsh Government legislation limits the charges for services due to the application of a cap of £90 per week (current rate, but rising to £100 in 2020-21) for non-residential services. In addition we are currently unable to charge for Children's Services.

The Council is continuing to invest in a range of services that give early support to children and families. 80% of these services are funded separately, typically by annual grants from Welsh Government. However the short-term nature of these grants and uncertainty from one year to the next, means that many of these interventions have some fragility (e.g. it can be difficult to retain or recruit staff if we can't give them certainty that their role will still exist the following year). These grants include the Children and Communities Grant, Housing Support Grant and European Social Fund grants.

Housing as a determinant of physical and mental health is widely recognised and this link is reinforced by the range of activities and services provided by the Housing Team. The Housing Act (2014) introduced the need to move to a more preventative approach to homelessness and this is a core principle of the work undertaken. The Council does not have any housing stock of its own but retains a number of statutory functions relating to addressing housing need and combatting homelessness. The service also administers the Supporting People Grant from Welsh Government (£5.8 million).

The support activities are both broad and diverse. This is done both through a range of corporate joint working and contract arrangements with third sector organisations, delivering specific projects for people who are vulnerable with complex needs. These projects include services for people suffering domestic abuse, mental health and substance misuse issues, learning disabilities, accommodation for young people, people with mental health support needs and other housing related support for people who need help to access or maintain accommodation successfully.

As a demand led, statutory service it is difficult to predict trends or patterns of needs. It is intended to ensure that the use of grant and core funding is effective, efficient and used to its optimal effect to ensure it supports the Council in meeting the needs of its citizens.



Housing will be looking at service efficiencies in 2019-20 through changing the way we operate in terms of Disabled Facilities Grants (DFGs) and the development of an interactive experience for housing applicants. Alongside the continued adoption of a strategic approach to homelessness prevention and provision by working with partner organisations, housing will continue to use the Social Housing Grant effectively to increase the supply of social housing.

### **3.3.5 Public Realm**

Most of the Council's net budget is spent on education and social care – these are very valued services, but are naturally aimed at certain groups within our community. However, the Council's work on the public realm has a more direct and visible impact on everybody. This includes our work to maintain highways, parks and open spaces, clean our streets, collect and dispose of our waste.

In 2020-21 the Council is likely to receive around £4.5 million of direct Welsh Government grant for public realm services. This includes waste services, public transport, rights of way and road safety.

The overall net budget that the Council proposes to spend on public realm services is £19.6 million. The fact that schools have had a high degree of financial protection in previous years has meant that the Council's other services have been under considerable pressure to make savings and in many cases we have had to reduce levels of service. However the services in the Communities Directorate have also been subject to service changes that have resulted in alternative delivery models that have increased productivity, as well as collaborative approaches that have increased both efficiency and service resilience.

With the advent of a new seven year contract with Kier, the costs associated with waste collection increased but still remain competitive on an all Wales basis. During the first two years of the contract there has been a significant increase in the amount of waste recycled, (Bridgend is currently the second best performing authority in Wales), and therefore a significant reduction in the volume of our residual waste – we expect this to benefit the Council financially over time, subject to contractual conditions with our disposal arrangements. An indicative net saving of £1.3 million was identified in 2019-20 as a result of negotiating new operating arrangements at the Materials Recovery and Energy Centre (MREC) but achieving these savings is dependent on reaching agreement with Neath Port Talbot Council to appoint a new operator able to run the site in a more cost efficient manner, with a reduced cost per tonne, recognising the substantial reduction in the overall tonnage of residual waste Bridgend now takes to the facility. We expect to spend in the region of £8.5 million on the collection and disposal of waste in 2020-21.

A major challenge for the Council is how to continue to meet public expectations for many highly visible and tangible services when the available budget inevitably means the Council will be less able to deliver these services to the same level and frequency. These services are often the ones the public identify with their council tax payments.

The Council's strategy is to retain and maintain the most important public services in this area whilst driving ever greater efficiency, making some service reductions where we think it will have the least impact across Council services, recognising that this still may be significant in some areas. We will also develop alternative ways of delivering and sustaining services including greater and more effective collaboration and encouraging others to work with us or assume direct responsibility for services in some cases. The

most significant proposed change in this respect is:

- A move to shift the responsibility for the management and maintenance of sports fields and pavilions from the Council to user clubs and groups or local town and community councils. The Council will adopt a flexible approach to community asset transfer (CAT), utilising the new streamlined CAT process, and ensuring that appropriate advice and both capital investment (from the CAT fund in the capital programme) and revenue support (from the new sports club support fund) are made available. The Council aims to achieve savings of £300,000 in 2021-22 from transferring these assets.

Reductions in spend in these areas will allow us to protect our investment in the Council's priorities and in areas where we have far less ability to exercise control (such as children's social care).

### **3.3.6 Supporting the Economy**

Whilst this is a Council priority, services such as regeneration and economic development have nevertheless made significant reductions to their budgets over recent years. The Council has delivered this by employing fewer but more highly skilled staff, and focussing activity more narrowly on priority areas to maximise impact. Going forward, we will increasingly collaborate on a regional basis with the nine other Councils that make up the Cardiff Capital Region City Deal, particularly in areas such as transport, economic development and strategic planning. The City Deal is creating a £1.2 billion fund for investment in the region over the next 20 years. This long term investment will be targeted to focus on raising economic prosperity, increasing job prospects and improving digital and transport connectivity. In order to play an effective part in the City Deal, the Council will maintain as far as possible existing investment in its transport planning, spatial planning and regeneration teams to reflect this direction of travel. The Council will be spending in the region of £1.7 million net a year running these services, plus a further £700,000 as Bridgend's contribution to the Deal itself. These teams will ensure successful delivery of high profile regeneration projects as well as efforts to mitigate the Ford engine plant closure. We are also in the process of developing a new Local Development Plan and an important part of our budget planning is making sure that it is resourced appropriately to ensure our plan is properly researched and evidenced and sets out the development planning proposals for the County Borough which will shape its future, including housing growth. More specifically, the Council has made and continues to make good progress in pursuit of the development of our main towns. These include the development of Cosy Corner and the Harbour Quarter and the marketing of the initial development sites at Salt Lake in Porthcawl, the redevelopment of Maesteg Town Hall, and investment in initiatives to improve the town centre in Bridgend. Much of this investment is not the Council's own money, but skilled teams are required to bid successfully in a competitive environment to ensure money is levered in.

The Council will continue to operate a number of grant funded programmes of work to support our most vulnerable groups and those furthest away from employment, including training and skills and work support programmes such as Bridges into Work.

### **3.3.7 Other Services**

The Council operates a number of other services which it recognises fulfil specific and

important roles. In many cases these are statutory though the precise level of service to be provided is not defined in law. The most significant areas are as follows:

### Regulatory Services

The Council proposes to spend around £1.8 million on this group of services that includes Trading Standards, Environmental Health, Animal Health and Licensing (Alcohol, Gambling, Safety at Sports Grounds, Taxis etc.). These services all ensure in different ways that the public is protected.

In 2015 the Council combined these services with Public Protection services in the Vale of Glamorgan and Cardiff City Councils. This collaboration has allowed all Councils to make efficiency savings through the shared service. As well as allowing for financial savings, the collaboration delivers greater resilience in the service and stronger public protection across all three Council areas.

### Registrars

The Council operates a registrar's service that deals primarily with the registration of Births, Marriages and Deaths. The service also undertakes Civil Partnership and Citizenship ceremonies. Councils are allowed to charge for these services, but by law are not allowed to make a profit. The Council operates these services so that they cover their own cost (i.e. they are not subsidised by the general tax payer). The Council will continue to ensure that the services are efficient and provide good service to our customers and it is proposed that the main base for the registrars' service is moved from Tyr Ardd to Civic Offices during 2020-21, creating efficiencies in terms of operating costs by rationalising the Council's estate and generating an additional capital receipt.

### Council Tax and Benefits

Whilst not immediately recognisable as a "service", taxation is in fact an important part of the Council's business. If we were inefficient or ineffective in collecting Council tax, the burden of funding Council services would fall more heavily on those who do pay.

The taxation service collects over £80 million in Council tax from around 65,000 households across the county borough. Our collection rates over the last two years have been the highest ever in the Council's history. We are determined to maintain this high level, but we are seizing the opportunity to reduce the cost of operating the service, by offering online services. We now offer a range of secure Council tax functions online, allowing residents to self-serve at a time and location convenient to them. This will allow us to reduce the cost of running the service.

Benefits are funded by the central UK government but the administration of Housing Benefit and the Council Tax Reduction Scheme falls to the Council. Similar to the Council Tax service, the Council plans to make some significant savings through digitising this service. However, we are mindful that many of the people in receipt of benefits are not able to manage this online and we need to introduce this carefully.

Universal Credit (UC) for working age people was fully introduced in Bridgend during June 2018. In conjunction with Citizens Advice, the Benefits Service will provide digital and personal budgeting support to assist people making new claims for UC.

We are continuing to invest in the automation and digitisation of services where appropriate, for example the schools admissions service is now almost entirely automated, and while some of the financial benefits have taken longer to achieve, as developing the necessary systems has taken longer than anticipated, work is ongoing to identify priority areas throughout the council which will help achieve savings in future years of the MTFs.

### **3.3.8 Behind the Scenes**

There are a number of things that the Council does that support the delivery of services but which themselves are not visible to the public. We need to maintain these services with sufficient capacity to support our services whilst making them as efficient and effective as possible. In many cases we operate such services by sharing with other organisations. Opportunities for further collaboration or sharing in these service areas has been and will continue to be explored.

During 2018 we merged a number of these functions into a single Directorate that reports directly to the Chief Executive. As well as releasing savings through a reduction in senior management, this change is allowing for further savings by moving to common systems, for example by sharing business support (we have saved £150,000 in 2019-20 and propose to save a further £100,000 next year through this approach). However the creation of the single Directorate is also allowing us to better support new ways of working – in these support services and across the organisation.

#### Property and building maintenance

The Council is undertaking a review of its commercial property portfolio, to identify ways of increasing income through more intensive management and investment approaches. The review involves challenging the existing make-up and management of the portfolio, identifying asset management opportunities and the mechanisms required to deliver a sustainable increase in income. It also advises on potential future growth in the investment portfolio.

Alongside this, the Council is continuing to dispose of assets it no longer requires to deliver services, in order to provide further investment in our capital programme. The Council has brought together its asset management and building maintenance functions, and has centralised all premises repairs, maintenance and energy budgets into a single 'corporate landlord' service within the Communities Directorate. This will better enable us to manage compliance, embed 'whole life costing' approaches into decision-making, manage the quality of work undertaken by contractors, and thereby deliver efficiencies in the management of our estate.

A priority for the council is to ensure the ongoing implementation of the Corporate Landlord model. This is intended to produce further savings of £350,000 with effect from 2020-21 including from further operational efficiencies, streamlined business processes, IT investment, improved procurement and contract management and the deletion of some vacant staff posts.

#### Legal services

The Council needs to maintain effective legal support for all of its services. At a time when the Council is trying to transform services it is important to bring about these changes within the law. The service also directly supports front line services such as Education and

Social Services, and is provided by a mix of permanent internal staff and expertise purchased from the private sector when necessary. Almost half of our in-house legal team is specifically focussed on child protection cases.

In previous years, we have made reductions in this service but we are seeking to avoid doing so again in the coming year because of the level of transformation across services that will require legal support. The service is nevertheless very lean and so our focus will be on ensuring that we can build more resilience and responsiveness into the service through some changes in responsibilities and operating practice.

## Finance

The Council has a central team that manages the Council's accounts and supports the oversight and management of the Council's finances. The service fulfils certain legal requirements that ensures transparency and accountability in the way that public money is used – for example in producing accounts which are then audited.

The Council is in the process of upgrading its finance system to achieve improvements in the way the Finance Section works, including improved data processing and reporting capabilities. Significant progress has been made in automating payments and we will continue to develop and extend this to a wider range of suppliers. Work continues to implement electronic invoicing and the use of on-line ordering processes. The Council will continue to develop improved year-end reporting processes to meet the challenges of earlier closing of accounts in advance of statutory changes.

## Human Resources (HR) and Organisational Development (OD)

With over 6,000 employees including schools, the Council needs a dedicated human resources service. The primary role of the service is to provide professional advice, guidance and support to managers and staff on a wide range of HR and OD issues as well as provide HR services for the payment of salaries, pension, contract and absence administration.

As the Council changes and reduces in size, (for example over the past four years we have reduced the number of employees by approximately 400, which has included redundancies) the HR service is increasingly called upon to support managers to deal with complex case management issues relating to change, performance and attendance. Working closely with our recognised trade unions, it maintains positive and transparent employee relations arrangements.

The service also supports managers and staff through the provision of training, in particular providing development opportunities to enable our managers to be the best they can be in managing their employees. Opportunities for accessing funded training are maximised and promoted across the Council.

Planning for changes to our workforce is important and the HR service provides advice and guidance on: recruitment and retention issues, developing employee skills and "growing our own". For example we have increased the number of apprenticeship positions across the Council over the past 4 years with 28 apprentices currently in post.

A full review of the HR/OD service has been completed and a new delivery model is currently being implemented to increase resilience and focus resource more effectively on priority areas of work.

## ICT

The ICT service is assisting the Digital Transformation programme, supporting the changes across a range of services that in turn allow savings or improvements through more flexible working or new ways to access services. The Council spends around £5 million on its ICT services provision to support main Council activities and schools. The ICT service has focused on developing staff through the apprenticeship programme in conjunction with HR, developing skills and enabling career progression in-house. ICT plan to make reductions across its budgets in 2020-21 as part of the overall saving against Partnership Services.

## Digital Transformation

The Digital Transformation programme is focused on the use of digital approaches, and how the Council engages with citizens, providing the digital channel as an alternative to “Face to Face”, “Telephony” and “Email”. Council Tax and Housing Benefits services were prioritised, making it easier for residents to make applications and manage their accounts online. Phase 1 of the digital programme went live in April 2018 and has achieved the following:

- Over 29,180 people registering for My Account;
- 13,551 people registering their Council Tax account (9,587 subscribing to eBilling),
- 514 people registering for Housing Benefits;
- Over 18,000 online forms completed:
  - 7,354 school admissions
  - 3,964 council tax discounts and exemptions
  - 2,522 direct debits created and amended
  - 2,149 housing benefit claims and applications for discretionary housing payments, free school meals and distinctive school uniform
  - 1,150 school transport
  - 1,053 blue badge applications
- 31,795 Council Tax payments made via My Account totalling £4.628 million

The Council will be investing up to £2.5 million on this digital transformation on the basis that the new approaches will be more flexible and convenient for service users but also linked to tangible savings within Service areas. Some of these savings will be achieved through reduced staffing levels. By taking a phased approach we aim to maximise our ability to make staff reductions through natural turnover thus minimising the impact on staff as well as reducing the Council’s exposure to redundancy costs.

## Procurement

The Council has a central team that provides procurement support across the range of services that we provide. Effective procurement is essential to ensuring good value for money across the Council, but we will still continue to seek corporate wide efficiencies in the operation of this service. The service is also focusing more efforts on developing the foundational economy based on local procurement as well as reviewing its overall approach in an effort to secure better outcomes for the Council from its large annual spend in this area.

## Democratic Services

The Council is a democratic organisation with 54 elected members (Councillors) who make decisions, set policy direction and oversee the general performance of the Council. Like many Councils, Bridgend has a mayor whose job is to chair meetings of the Council and represent the Council in the community (this is completely different to the elected mayors in cities like London and Bristol). These democratic processes require support to ensure accountability and transparency in decision making. The number of elected members in each authority is set independently. Their remuneration is also determined by an independent Panel.

## Audit

All public bodies have audit functions. Our internal audit is provided by a joint service that we share with the Vale of Glamorgan Council. The service carries out investigations and routine checks to ensure that the Council maintains good governance – especially as it relates to the proper accountability of money and other resources. We have reduced spend in this area over recent years, and are now extending the shared service to include Merthyr Tydfil and Rhondda Cynon Taf Councils as well – bringing further resilience and potentially some savings.

In addition the Council undergoes external audit work that is set by the Wales Audit Office (WAO). The Council has little control over the fee that is set, though a good internal control environment is a strong argument for a lower fee being imposed. We will continue to discuss with the WAO how we can work together to reduce its fees.

## **4.0 Current Situation / Proposal**

### **The Financial Context**

4.1 The Council's MTFS is set within the context of UK economic and public expenditure plans, Welsh Government's priorities and legislative programme. The MTFS articulates how the Council plans to use its resources to support the achievement of its corporate priorities and statutory duties, including the management of financial pressures and risks over the next four years. It helps the Council to work more effectively with partners in other sectors and provides a strategy for the use of balances to meet changes in resources or demands from year to year without impacting unduly on services or Council tax payers.

4.2 The MTFS includes:

- The principles that will govern the strategy and a four year financial forecast, comprising detailed proposals for 2020-21 and outline proposals for 2021-22 to 2023-24.
- The capital programme for 2019-20 to 2029-30, linked to priority areas for capital investment and the Capital Strategy, which will be presented for approval by Council in February 2020, along with the Treasury Management Strategy 2020-21.
- The Corporate Risk Assessment, which will be updated and included in the final MTFS in February 2020.

- 4.3 In September 2019 the Chancellor, Sajid Javid, undertook a fast tracked one-year Spending Round to set departmental budgets for 2020-21. In his report he announced that the UK government will ramp up government spending next year at the fastest rate in 15 years, vowing to “turn the page on austerity”. This included new funds to boost the NHS, improve schools and tackle violent crime, along with £600 million extra for the Welsh Government's budget in 2020-21. In response to the Spending Round, Rebecca Evans AM, Minister for Finance and Trefnydd, announced that Welsh Government's revenue budget for 2020-21 would increase by 2.3% or £593 million. The spending round also included an increase of £18 million to the WG capital budget, which had already been set for 2020-21. She also stated that on the basis of the Chancellor's announcement, the Welsh Government's budget in 2020-21 will still be 2 per cent, or £300 million, lower in real terms than in 2010-11. She added that the additional funding does not even return our spending power to the levels of a decade ago.
- 4.4 Following this, on 28 October 2019 EU ambassadors agreed to further delay Brexit until 31 January 2020, and then on 6 November 2019 the Prime Minister, Boris Johnson, called a UK General Election for 12 December 2019. As a result of this, Welsh Government decided to defer the announcement of their draft budget until 16 December 2019 but stated that they would also publish the provisional local government settlement for 2020-21 on the same day to “enable Authorities to engage with their communities and undertake their own democratic scrutiny before settling their budgets and council tax rates by 11 March”.
- 4.5 The Minister for Finance and Trefnydd, Rebecca Evans, announced the Welsh Government's draft budget for 2020-21 on 16 December. Due to the nature of the spending round in September, the budget set by Welsh Government includes a one year only revenue budget and makes additional allocations to previously published indicative capital plans for 2020-21. She stated that “This Budget delivers on our promises, and commits new funding to deliver new ambitions to help protect the future of our planet. Our proposals underpin the delivery of our Programme for Government, and key pledges we made to the people of Wales on our NHS, affordable housing, all-age apprenticeships, childcare, help for small businesses, and much more.”
- 4.6 The budget includes an above-inflation increase of more than £400 million in health and social care, a new package of more than £140 million of capital funding to support WG ambitions for decarbonisation and to protect the environment, £175 million of capital targeted at housing investment, and an additional £19 million in a package of measures which are specifically targeted to help some of the most vulnerable people living in poverty in our communities. Measures include “new funding to extend PDG Access, ongoing funding to tackle period poverty, as well as extending provision for the School Holiday Enrichment Programme”.

#### **Welsh Government Provisional Local Government Settlement 2020-21**

- 4.7 Councils also received their provisional settlements from Welsh Government on 16 December. The headline figure is an overall increase, after adjusting for transfers, of £183.8 million, or 4.3%, across Wales and, for Bridgend, an increase of 4.7% in Aggregate External Finance (AEF), or £9.18 million. However once the adjustment for the change in the tax base is taken into account the real increase is 4.57% or £8.878 million. This increase will be required to fund the full year effect of the teachers' pay and pensions increases for the period April to August 2020, the future impacts of teachers' pay awards which will come into effect from September 2020 and to provide funding for free school meals, given the continued rollout of Universal Credit by the UK Government. This is in



addition to other pressures such as the non-teachers' pay increase from April 2020 and other legislative and demographic pressures, including rising pupil numbers.

- 4.8 Whilst the provisional settlement is a significant improvement compared to the -1.5% "most likely" assumption that is contained within the Council's original MTFS for 2020-21, as stated it does not recognise a number of new pressures that the Council will have to meet so should be viewed with a degree of caution.

### **Settlement Implications for 2021 to 2024**

- 4.9 The Minister for Finance and Trefnydd stated that, following the one-year budget for 2020-21, funding implications for the WG Budget beyond that will be determined as part of the next UK Comprehensive Spending Review. As announced by the UK Government at the end of August, a full multi-year Comprehensive Spending Review is planned for 2020.

### **Transfers into and out of the 2020-21 Revenue Settlement**

- 4.10 The provisional settlement includes information on a small number of transfers into the Revenue Support Grant (RSG) in respect of the Teachers' Pensions Grant (£1.807 million) and the Teachers' Pay Grant (£555,000) for the period September 2019 to March 2020, along with £80,000 towards the costs of social care tasks performed by registered nurses in nursing homes.

### **Specific Grants**

- 4.11 The picture on changes to specific grants is available at an all Wales level, but not yet at an individual authority level for most grants. While many of the grants remain unchanged from the 2019-20 figure, there is a significant decrease in the Sustainable Waste Management grant of around 10%. However, there are also increases in several grant schemes, including the Social Care Workforce and Sustainability Pressures Grant which has increased by an additional £10 million, from £30 million to £40 million, an increase of £8 million to the PDG Access Grant to cover more year groups and an increase to the Pupil Development Grant. Welsh Government has advised that the specific information will be updated for the final settlement.

### **Council Tax**

- 4.12 The 2020-21 draft Revenue Budget, shown in Table 8, assumes a Council tax increase of 4.5%. This is lower than the options included in the public budget consultation (6.5% minimum), due to the better than anticipated settlement, but it also needs to strike a balance between the responses received from residents about council tax increases, and the need to mitigate against a number of unfunded, unavoidable pressures, including pay increases and demographic changes. Going forward the scale of the financial challenge remains considerable once external pressures and risks have been taken into consideration so an assumed annual increase of 4.5% has been included for 2021-2024.

### **Welsh Government Capital Settlement**

- 4.13 In February 2019 Council approved a capital programme for 2018-19 to 2028-29, based on the assumption that local authorities would receive the third tranche of the additional £100 million capital funding allocated for 2018-19 to 2020-21 (£20 million for 2020-21) and

then funding would return to its pre 2018-19 level. Council has approved revised versions of the capital programme during the financial year to incorporate budgets carried forward from 2018-19 and any new schemes and grant approvals. The provisional local government capital settlement provides this Council with £7.983 million capital funding for 2020-21, which is £318,000 more than 2019-20 but £761,000 more than was originally anticipated. This is as a result of an additional un-hypothecated allocation of £15 million which Welsh Government hopes “will enable local authorities to respond to the urgent need to decarbonise, in light of the climate emergency declared by the Welsh Government and many councils over the past year”. No indications have been given for 2021-22 or beyond but it is anticipated that the funding will return to the pre 2018-19 levels.

### Current Year (2019-20) Financial Performance

4.14 The in-year financial position as at 30 September 2019 is shown below.

**Table 1- Comparison of budget against projected outturn at 30 September 2019**

| Directorate/Budget Area                        | Original Budget 2019-20 £'000 | Revised Budget 2019-20 £'000 | Projected Outturn Q2 2019-20 £'000 | Projected Over / (Under) Spend 2019-20 £'000 | Projected Over / (Under) Spend Qtr 1 2019-20 £'000 |
|--|-------------------------------|------------------------------|------------------------------------|--|--|
| <b>Directorate</b>                             |                               |                              |                                    |  |  |
| Education and Family Support                   | 116,208                       | 113,848                      | 114,442                            | 594  | 548  |
| Social Services and Wellbeing                  | 70,834                        | 70,948                       | 71,866                             | 918  | 274  |
| Communities                                    | 25,331                        | 25,886                       | 25,918                             | 32   | 559  |
| Chief Executive's                              | 18,609                        | 18,573                       | 17,688                             | (885)  | (618)  |
| <b>Total Directorate Budgets</b>               | <b>230,982</b>                | <b>229,255</b>               | <b>229,914</b>                     | <b>659</b>                                   | <b>763</b>   |
| <b>Council Wide Budgets</b>                    |                               |                              |                                    |  |  |
| Capital Financing                              | 7,430                         | 7,329                        | 6,759                              | (570)  | 0  |
| Levies   | 7,376                         | 7,134                        | 7,134                              | 0  | 0  |
| Apprenticeship Levy                            | 700                           | 700                          | 623                                | (77)   | (80)   |
| Council Tax Reduction Scheme                   | 14,854                        | 14,854                       | 14,751                             | (103)  | (162)  |
| Insurance Premiums                             | 1,588                         | 1,588                        | 1,330                              | (258)  | (257)  |
| Repairs & Maintenance                          | 870                           | 870                          | 870                                | 0  | 0  |
| Pension Related Costs                          | 430                           | 430                          | 430                                | 0  | 0  |
| Other Corporate Budgets                        | 6,579                         | 8,649                        | 4,849                              | (3,800)                                      | 0  |
| <b>Total Council Wide Budgets</b>              | <b>39,827</b>                 | <b>41,554</b>                | <b>36,746</b>                      | <b>(4,808)</b>                               | <b>(499)</b>                                       |
| <b>Appropriations to Earmarked to Reserves</b> |                               |                              | <b>3,574</b>                       | <b>3,574</b>                                 | <b>0</b>   |
| <b>Total</b>                                   | <b>270,809</b>                | <b>270,809</b>               | <b>270,234</b>                     | <b>(575)</b>                                 | <b>264</b>   |

4.15 The overall projected position at 30 September 2019 is a net under spend of £575,000, comprising £659,000 net over spend on directorates and £4.808 million net under spend on corporate budgets, offset by net appropriation to earmarked reserves of £3.574 million. The main reason for the under spend of £3.8 million on ‘Other Corporate Budgets’ is due to Welsh Government advising local authorities of additional grant funding being made available during 2019-20 to meet the increased cost of teachers’ pensions, fire service pensions and teachers’ pay increases, all of which were originally funded in full through the MTFs. Directorates are seeking to identify mitigating actions to meet the

balance of the budget reduction shortfalls in this financial year, both current year and historic shortfalls. In the longer term, these proposals must be realised or must be met through alternative budget reduction proposals in order to deliver a balanced budget position and relieve any pressure on Council funds.

- 4.16 In accordance with the Council's Financial Procedure Rules any planned over spends or under spends by Directorates may be carried forward into next year to meet known funding pressures. Fortuitous under spends in budgets may be applied to offset over spends on other budgets.

### **Medium Term Financial Strategy (MTFS) 2020-21 to 2023-24**

- 4.17 This section of the report sets out the proposed MTFS for the Council for the next four financial years, based on the latest information available from Welsh Government. It does not include fixed funding, expenditure or activity projections, but sets best, worst and most likely scenarios for the resources that will be available. The MTFS is reviewed regularly and amended as additional information becomes available, with the detail for future years being developed over the period of the strategy.
- 4.18 The development of the MTFS 2020-21 to 2023-24 is led by Cabinet and Corporate Management Board (CMB) and takes into account auditors' views, the recommendations of the Budget Research and Evaluation Panel (BREP) and issues arising during 2019-20, underpinned by the ongoing aim to embed a culture of medium term financial planning closely aligned with corporate planning.
- 4.19 Implementation of the MTFS will continue to be led by Cabinet and CMB, supported by financial and performance data. Cabinet and CMB will seek to ensure that it is widely understood by internal stakeholders (Members, employees and Unions) and external stakeholders (citizens, businesses and partners).

### **MTFS Principles**

- 4.20 As well as consideration of future income and expenditure scenarios, the MTFS provides a set of clear principles which drive the budget and spending decisions over 2020-2024 and which Members and others can examine and judge the Council's financial performance against. The fourteen key principles included within the MTFS for 2019-20 to 2022-23 have been considered by BREP and Cabinet and updated to reflect the current Council situation. There are now thirteen updated principles as follows:
1. There will be a "One-Council" approach to the Medium Term Financial Strategy with a view on long term, sustainable savings proposals that are focused on re-shaping the Council over the full period of the MTFS.
  2. All budget related decisions will align with the principles of the Well-being of Future Generations (Wales) Act 2015.
  3. The Council will continue to meet its statutory obligations and demonstrate how it directs resources to meet the Council's corporate priorities. Other resource strategies (including the Treasury Management Strategy and Capital Strategy) are kept under review to maintain alignment with the MTFS and the Corporate Plan.

4. The financial control system is sufficiently robust to support the delivery of financial plans and mitigate corporate risks, with adequate provision being made to meet outstanding and reasonably foreseen liabilities.
5. All services will seek to provide value for money and contribute to public value, and will continuously review budgets to identify efficiency savings.
6. Financial plans will provide an optimum balance between income and expenditure for both capital and revenue, with opportunities for generating additional income taken in line with the Council's Income Generation and Charging Policy.
7. Savings proposals are fully developed and include realistic delivery timescales prior to inclusion in the annual budget. An MTFS Budget Reduction Contingency Reserve will be maintained to mitigate against unforeseen delays.
8. Balances are not used to fund recurrent budget pressures or to keep down Council Tax rises unless an equivalent budget reduction or increase in Council Tax is made in the following year in recognition that balances are a one-off resource.
9. The Council Fund balance should be set at a prudent but not excessive level. This will normally be maintained at a level of 5% of the Council's net budget, excluding schools.
10. Capital investment decisions are in alignment with the Council's Capital Strategy, and mitigate any statutory risks taking account of return on investment and sound option appraisals.
11. Prudential borrowing is only used to support the capital programme where it is affordable and sustainable within the Council's overall borrowing limits and the revenue budget over the long term.
12. Decisions on the treatment of surplus assets are based on an assessment of the potential contribution to the revenue budget and the capital programme.
13. Resources are allocated to deliver transformational projects based on clear strategic plans that are kept under review by Corporate Directors to maintain alignment with the MTFS.

The MTFS Budget Reduction Contingency Reserve referenced in Principle 7 enables the Council to manage delays or unforeseen obstacles to the delivery of significant MTFS budget reduction proposals. Table 2 below identifies the allocations to date from this reserve during 2019-20:

**Table 2: MTFS Proposals supported by MTFS Budget Reduction Contingency Reserve in 2019-20**

| <b>MTFS Reference</b>                               | <b>Original Saving Proposal<br/>£'000</b> | <b>Funding from MTFS Budget Reduction Contingency<br/>£'000</b> |
|---|---|---|
| COM 52 - MREC                                       | 1,300                                     | 500   |
| EFS 1 – Learner Transport Policy (17-18)            | 20  | 20  |
| EFS 2 – School Transport Route Efficiencies (17-18) | 40  | 40  |
| EFS 1 – Learner Transport Policy (18-19)            | 67  | 67  |
| EFS 1 – Learner Transport Policy (19-20)            | 67  | 67  |
| <b>TOTAL</b>  | <b>1,494</b>                              | <b>694</b>  |

The level of this reserve will be kept under review by the Section 151 officer in light of forecast difficulties in delivering specific future budget reduction proposals.

### **MTFS Resource Envelope**

- 4.21 The published provisional 2020-21 Aggregate External Finance (AEF) figure is an increase of 4.7%. In the MTFS 2019-20 to 2022-23, it was stated that the Council would continue to work towards a most likely scenario in its planning assumptions for 2020-21 of an annual reduction in AEF of -1.5% and an assumed increase in Council tax of 4.5% for 2020-21 to 2022-23, recognising the ongoing uncertainty around our funding in future years following Brexit. Whilst the settlement for next year is significantly better than anticipated, which allows us to set a council tax increase of 4.5% for 2020-21, which is lower than the level that was consulted on, given the uncertainty going forward and the significant pressures resulting from pay, pensions and demographic increases in 2020-21 onwards, the proposed Council Tax increase for 2021-22 onwards will remain at 4.5%.
- 4.22 The MTFS will be regularly reviewed against service performance and external economic and fiscal information to ensure that early action can be taken as necessary to keep it and the Corporate Plan on track. In view of the uncertainties, the MTFS has been developed taking into account possible resource envelope scenarios, based on percentage changes in AEF shown in Table 3. These will be amended as further fiscal and economic information is made known.

**Table 3 – MTFS Scenarios: % Change in AEF**

|                             | <b>2020-21<br/>%<br/>Change</b> | <b>2021-22<br/>%<br/>Change</b> | <b>2022-23<br/>%<br/>Change</b> | <b>2023-24<br/>%<br/>Change</b> |
|-----------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|
| Best Scenario               | +4.7%                           | -1.0%                           | -1.0%                           | -1.0%                           |
| <b>Most Likely Scenario</b> | +4.7%                           | -1.5%                           | -1.5%                           | -1.5%                           |
| Worst Scenario              | +4.7%                           | -3.0%                           | -3.0%                           | -3.0%                           |

- 4.23 Table 4 shows the Council's potential net budget reduction requirement based on the forecast resource envelope, inescapable spending assumptions and assumed Council Tax increases.

**Table 4: MTFS Potential Net Budget Reductions Requirement**

|                             | <b>2020-21</b> | <b>2021-22</b> | <b>2022-23</b> | <b>2023-24</b> | <b>Total</b>  |
|-----------------------------|----------------|----------------|----------------|----------------|---------------|
|                             | <b>£'000</b>   | <b>£'000</b>   | <b>£'000</b>   | <b>£'000</b>   | <b>£'000</b>  |
| <b>Best Scenario</b>        | 2,452          | 8,162          | 7,972          | 7,775          | <b>26,361</b> |
| <b>Most Likely Scenario</b> | 2,452          | 9,178          | 8,962          | 8,740          | <b>29,332</b> |
| <b>Worst Scenario</b>       | 2,452          | 12,225         | 11,872         | 11,518         | <b>38,067</b> |

### Managing within the MTFS Resource Envelope

- 4.24 The financial forecast for 2020-2024 is predicated on £29.332 million budget reductions being met from Directorate and Corporate budgets and these are referred to later in the report. It is also predicated on a number of spending assumptions, including:
- Projections for demographic changes, including an ageing population and an increasing number of young people with complex disabilities living into adulthood and adding progressively to the demand for care.
  - Inflationary uplifts to support specific contractual commitments including increases in energy costs.
  - The future impact of national policies and new legislation which may not be accompanied by commensurate funding such as the Additional Learning Needs and Educational (Tribunal) Act Wales 2018 and the Environment (Wales) Act 2016.
  - Fees and Charges will increase by the statutory minimum or CPI (+1.5% at November 2019) plus 1%.
  - Significant increases in staffing costs as a result of the 6.2% increase in the national living wage from April 2020 (with further increases expected in April 2021), along with the impact of staff pay increases in 2020-21. These include the full year effect of the teachers' pay increase in September 2019 (minimum 2.75%) and potential increases for non-teachers following the unions recent pay claim, which includes a 10% pay increase for all NJC pay points, an increase in annual leave and reduction in the working week. If these were agreed, in part or in full, they would be completely unaffordable for the Council and would require a significant increase in the value of budget reductions required or a significant increase in council tax, beyond that proposed already. These agreements would significantly increase the overall pay bill, and the amount we pay in respect of external contracts.
  - With regard to pensions' contributions, the employer contribution rate for teachers' pensions increased from 16.48% to 23.68% from September 2019. The part-year cost for Bridgend for 2019-20 is around £2.1 million, and this was met in the main from one-off grant funding from Welsh Government. This grant has transferred into the settlement in 2020-21 and the amount allocated to Bridgend is £1.807 million, which just falls short of the total requirement. The full year effect is around £3.6 million, an additional £1.8 million for 2020-21, and this is one of the pressures to be funded from within the 4.7% increase in AEF announced by the Welsh Government.

## Net Budget Reduction Requirement

4.25 Table 5 shows the current position in respect of addressing the most likely forecast budget reduction requirement of £29.332 million. It shows that £8.257 million of budget reduction proposals have already been identified over the period of the MTFs, including the full £2.452 million required for 2020-21. The table shows that the Council still needs to develop proposals to the value of £21.1 million and a range of options are under consideration including:

- Digital transformation of wider Council services
- Income generation opportunities
- Further reductions in employee numbers
- Working with partners to asset transfer and protect community facilities
- Further implementation of the Corporate Landlord Model.

**Table 5 - Risk Status of Budget Reduction Proposals 2020-21 to 2023-24**

| Year                         | GREEN:<br>Proposal developed and deliverable | AMBER:<br>Proposal in development but includes delivery risk | RED:<br>Proposals not fully developed and include high delivery risk | Budget reductions Identified so far | Budget reductions not yet developed | Total Required |
|------------------------------|--|--|--|-------------------------------------|-------------------------------------|----------------|
|                              | £'000  | £'000  | £'000  | £'000                               | £'000                               | £'000          |
| 2020-21                      | 919  | 1,028  | 505  | 2,452                               | 0                                   | 2,452          |
| 2021-22                      | 309  | 1,924  | 1,231  | 3,464                               | 5,714                               | 9,178          |
| 2022-23                      | 0  | 955  | 208  | 1,163                               | 7,799                               | 8,962          |
| 2023-24                      | 0  | 955  | 223  | 1,178                               | 7,562                               | 8,740          |
| <b>Total</b>                 | <b>1,228</b>                                 | <b>4,862</b>   | <b>2,167</b>   | <b>8,257</b>                        | <b>21,075</b>                       | <b>29,332</b>  |
| Percentage of total required | 4%   | 17%  | 7%   | 28%                                 | 72%                                 | 100%           |

4.26 Table 5 illustrates the difficult position that the Council finds itself in financially over the life of the MTFs. For 2021-22 only £3.464 million (38%) of savings have been identified, which leaves the Council at risk of balancing the budget. This will depend on the level of settlement that the Council receives and the total budget reductions required to balance the budget. If the Council receives a similar settlement to that proposed for 2020-21 then the position will not be as stark, but there are a number of uncertainties going forward which do not allow us to plan on this basis. Consequently we will continue to identify options to close the gap during the remainder of the financial year and into 2020-21, at the same time seeking additional funding from Welsh Government, particularly for new responsibilities.

4.27 The budget reduction proposals identified can be categorised as:

- Smarter Use of Resources;
- Managed Service Reductions;
- Collaboration and Service Transformation; and

iv. Policy Changes.

4.28 The value of budget reduction proposals identified to date is shown in Table 6 by category. The categories are also shown by individual proposal in Appendix B.

**Table 6 – Budget Reduction Proposals Identified 2020-21 to 2023-24**

|   | 2020-21<br>£'000 | 2021-22<br>£'000 | 2022-23<br>£'000 | 2023-24<br>£'000 | Total<br>£'000 | %           |
|---|------------------|------------------|------------------|------------------|----------------|-------------|
| <b>Smarter Use of Resources</b>                   | 1,561            | 1,649            | 955              | 955              | 5,120          | 62%         |
| <b>Managed Service Reductions</b>                 | 541              | 1,405            | 208              | 223              | 2,377          | 29%         |
| <b>Collaboration &amp; Service Transformation</b> | 35               | 300              | 0                | 0                | 335            | 4%          |
| <b>Policy Changes</b>                             | 315              | 110              | 0                | 0                | 425            | 5%          |
| <b>Total Identified</b>                           | <b>2,452</b>     | <b>3,464</b>     | <b>1,163</b>     | <b>1,178</b>     | <b>8,257</b>   | <b>100%</b> |

4.29 The table shows that almost two thirds of the proposed budget reductions identified so far will come from Smarter Use of Resources, for example through:

- The wider digital transformation of Council services;
- Further development of efficiencies in the corporate landlord function;
- Income generation opportunities;
- Further reductions in employee numbers;
- Working with partners to protect sustainable community facilities.

4.30 Budget reduction proposals relating to Collaboration and Service Transformation amount to 4% of the total budget reductions. Policy changes amount to 5% and include reducing services to the statutory minimum as well as cutting some discretionary services. The policy change proposals are subject to consultation.

4.31 All of the proposals have implications for the Council workforce given that around two thirds of the Council's net revenue budget relates to pay costs. It follows that annual real terms' reductions in Council budgets over the next four years will lead to a reduced workforce over the MTFs period. The intention is to manage such a reduction through the continuation of strong vacancy management, redeployment, early retirements and voluntary redundancies, but some compulsory redundancies will continue to be necessary.

### **Scrutiny and Challenge**

4.32 A full consultation "Shaping Bridgend's Future" was launched on 9 September 2019 and ran until 3 November 2019. This covered a range of budget proposals under consideration as well as seeking public views on resource allocation, priorities and the principles around budget protections and taxation levels. The consultation included an online survey, community engagement stands, attendance at town and community council meetings and social media debates. The results were collated and presented to Cabinet on 17 December in order to further inform decisions on the MTFs. A summary of the headline figures and themes is presented in Table 7 below:



**Table 7 – Budget Consultation Headlines**

| <b>Headlines from the Public Consultation</b>  |            |
|--|------------|
| <b>Council Tax</b>   |            |
| 64% of respondents stated that they would be prepared to pay an additional 6.5% council tax (this was the lowest amount that could be chosen). |            |
| 83% of respondents were not willing to pay an additional 13.6% council tax in order to protect all services for 12 months.                     |            |
| <b>The proposals to make savings that were supported by respondents were:</b>  |            |
| Close Community Recycling Centres for one day per week each (70%).   |            |
| The council is not best placed to provide pest control services (58%).   |            |
| Remove funding for town centre events (54%).   |            |
| Remove funding for all strategic events (40%) and remove funding for Elvis Festival (32%).   |            |
| Remove funding for Bridgend Business Forum (72%).  |            |
| Reduce the funding for Adult Community Learning to save £65k (58%).  |            |
| Support for a model of localised day services through the development of Community Hubs (69%).   |            |
| Remove escorts from school transport where there are less than eight pupils (56%).   |            |
| Delegate funding to primary schools for pupils with additional learning needs (57%).   |            |
| Move to less face to face interactions within the Customer Services Contact Centre within Civic Offices (70%).                                 |            |
| Move to an appointment based system in the Customer Services Contact Centre (59%).   |            |
| <b>The proposals that were not supported by respondents were:</b>  |            |
| Move to a reactive street cleaning service (63%).  |            |
| Removal of funding for CCTV (70%).   |            |
| Removal of funding for Pop-up Business School (58%).   |            |
| Reconfiguration of the homelessness service (54%).   |            |
| Reconfiguration of the homelessness service (54%).   |            |
| Delegation of money for cognition and learning services to schools (52%).  |            |
| <b>Generating Income</b>   |            |
| 61% of respondents agreed that the council should consider commercial ventures to fund and protect front line services.                        |            |
| 60% of respondents stated that the council should consider the possibility of providing energy to its residents to generate income.            |            |
| <b>Social Media Responses – most common comments:</b>  |            |
| <b>Theme</b>   | <b>No.</b> |
| Don't increase council tax by 13.6%  | 242        |
| We pay more council tax yet receive less services  | 203        |
| Cut council staff/wages/expenses/pensions  | 200        |
| Requests for more information on annual accounts and budget reductions   | 116        |
| Cut councillors/wages/expenses   | 99         |
| Council should challenge central government funding cuts   | 88         |
| Issues with recycling and waste service  | 73         |

4.33 Cabinet and CMB have reflected on the responses received from the public consultation and have drafted the budget based on the comments and responses received.

Consequently, some budget reduction proposals which were previously under consideration have either been amended, deferred or removed for this draft budget. These included:

- removal of adult community learning
- reduced funding for the pop-up business school
- removal of the CCTV service
- reducing or removing street cleaning provision
- removal of certain community recycling centres, and
- reduced funding for highways.

## 2020-21 Draft Revenue Budget

4.34 The following table shows the draft revenue budget for 2020-21.

**Table 8 – Draft Revenue Budget 2020-21**

|  | Revised Budget 2019-20 | Specific Transfers to/ (from) WG | Inter-Directorate Transfers | Pay / Prices / Pupil Growth | Budget Pressures | Budget Reduction Proposals | Revenue Budget 2020-21 |
|--|------------------------|----------------------------------|-----------------------------|-----------------------------|------------------|----------------------------|------------------------|
|  | £000                   | £000                             | £000                        | £000                        | £000             | £000                       | £000                   |
| <b>Service Directorate Budgets:</b>    |                        |                                  |                             |                             |                  |                            |                        |
| Central Education & Family Support     | 21,319                 | 45                               | -166                        | 64                          | 356              | -278                       | 21,340                 |
| Schools                                | 95,546                 | 2,121                            | -298                        | 808                         | 1,375            | 0                          | 99,552                 |
| <b>Education and Family Support</b>    | <b>116,865</b>         | <b>2,166</b>                     | <b>-464</b>                 | <b>872</b>                  | <b>1,731</b>     | <b>-278</b>                | <b>120,892</b>         |
| <b>Social Services &amp; Wellbeing</b> | <b>71,577</b>          | <b>80</b>                        | <b>-353</b>                 | <b>0</b>                    | <b>410</b>       | <b>-820</b>                | <b>70,894</b>          |
| <b>Communities</b>                     | <b>25,862</b>          |                                  | <b>-157</b>                 | <b>45</b>                   | <b>2,686</b>     | <b>-646</b>                | <b>27,790</b>          |
| <b>Chief Executives</b>                | <b>18,622</b>          |                                  | <b>-152</b>                 | <b>0</b>                    | <b>266</b>       | <b>-508</b>                | <b>18,228</b>          |
| <b>Total Directorate Budgets</b>       | <b>232,926</b>         | <b>2,246</b>                     | <b>-1,126</b>               | <b>917</b>                  | <b>5,093</b>     | <b>-2,252</b>              | <b>237,804</b>         |
| <b>Council Wide Budgets:</b>           |                        |                                  |                             |                             |                  |                            |                        |
| Capital Financing                      | 7,329                  |                                  |                             |                             |                  |                            | 7,329                  |
| Levies                                 | 7,406                  |                                  |                             |                             |                  |                            | 7,406                  |
| Repairs and Maintenance                | 870                    |                                  |                             |                             |                  |                            | 870                    |
| Council Tax Reduction Scheme           | 14,854                 |                                  |                             | 400                         |                  |                            | 15,254                 |
| Apprenticeship Levy                    | 700                    |                                  |                             |                             |                  | -50                        | 650                    |
| Pension Related Costs                  | 430                    |                                  |                             |                             |                  |                            | 430                    |
| Insurance Premiums                     | 1,588                  |                                  |                             | 0                           |                  | -150                       | 1,438                  |
| Other Council Wide Budgets             | 4,706                  | 196                              | 1,126                       | 8,639                       | 1,037            |                            | 15,704                 |
| <b>Total Council Wide Budgets</b>      | <b>37,883</b>          | <b>196</b>                       | <b>1,126</b>                | <b>9,039</b>                | <b>1,037</b>     | <b>-200</b>                | <b>49,081</b>          |
| <b>Net Budget Requirement</b>          | <b>270,809</b>         | <b>2,442</b>                     | <b>0</b>                    | <b>9,956</b>                | <b>6,130</b>     | <b>-2,452</b>              | <b>286,885</b>         |

## Council Tax Implications

4.35 Based on the proposed budget of £286.885 million, the Council Tax increase for 2020-21 will be 4.5%.

## Pay, Prices and Demographics

4.36 As mentioned in paragraph 4.24, the National Joint Council (NJC) negotiating body has submitted a pay claim for non-teaching local government workers for 2020-21 and discussions are ongoing. No agreement has been reached on this at present. Depending on the final outcome of these discussions there could be additional budget pressures that the Council has to meet, which may not be known until during the 2020-21 financial year.

In addition, whilst the teachers' pay award has been agreed for the 2019-20 academic year, there will be additional pressure from any new pay award to be implemented from September 2020. Welsh Government has indicated that the increased funding that it has provided through the settlement should recognise the future impacts of teachers' pay awards which will come into effect from September 2020.

- 4.37 Funding for price inflation has been allocated to service budgets, where known, including provision for increases in business rates, rents, allowances and contractual commitments. A further review of allocations will be undertaken before the final budget is agreed and any necessary amendments made.
- 4.38 The remaining inflationary provision will be retained centrally and allocated during the year as any unknown or unforeseen contract price inflation is agreed, in particular where the index is set after the Council's budget is approved.

### **Non-Teachers' Pensions**

- 4.39 The Council has received the provisional results of the actuarial valuation of the Local Government Pension Fund as at 31 March 2019. The valuation shows that, based on the performance of the fund at that time, the employer's contributions required by the authority from April 2020 for the next three years is a potential reduction from the current 21.3% to a proposed 19.8%. This is based on changes to the assumptions used to value liabilities and changes to membership since the last valuation. The impact of this is a potential reduced cost of employer's contributions of £1.126 million per annum, the budget for which has been centralised under 'Inter-Directorate Transfers' in Table 8 to be set aside for the unknown non-teachers' pay award referred to above until such time as the final contribution rate and the costs of the pay award are known with certainty.

### **Schools' Budgets**

- 4.40 In 2019-20 school budgets were again protected from the proposed 1% annual efficiency target. However, the forecast pressure and uncertainty around Council budgets for future years was deemed to be such that it was felt to be almost impossible not to include the 1% efficiency target in proposals for 2020-21 onwards, given that school budgets account for around a third of net revenue expenditure, so head teachers and governing bodies were advised to use the 2019-20 financial year to plan ahead. However, following receipt of the better than anticipated 2020-21 provisional settlement from Welsh Government, and recommendations from the various consultation events, school budgets have again been protected from the 1% efficiency target in 2020-21.
- 4.41 There are a significant number of pressures on school delegated budgets for 2020-21 and beyond, not least the full year cost of the teachers' pay award and pensions increase, and pressures of funding additional learning needs. The total impact of these pressures is around £4.3 million, which is partly met from transfers into the settlement and partly from funding for pay, prices and unavoidable pressures.
- 4.42 It should be noted that the efficiency target is maintained for 2021-22 and beyond, in recognition of the pressures stated above, uncertainty around future budget settlements and mounting external pressures across Council services.

## **Budget Pressures**

- 4.43 During 2019-20 a number of unavoidable 2020-21 service budget pressures have arisen, detailed in Appendix A. In addition to this, Cabinet have considered the responses to the budget consultation and other issues arising during the year and have included a new recurrent budget pressure of £2 million to address a number of public realm and place shaping issues, not least carriageway resurfacing, transport and road safety, gulley cleaning, pitch drainage and play areas, site preparation for housing and commercial development and general maintenance issues throughout the county borough, along with supporting infrastructure. This will, in part, help to address the estimated £50 million backlog of highways repairs and maintenance work that exists. This could be a combination of capital or revenue spend, and any capital requirements will be subject to full Council approval in line with financial procedures.
- 4.44 Further provision has been made to develop an apprenticeship programme throughout the Council to enable staff to undertake formal training alongside the development of practical skills. The aim is to “grow our own” skilled and professional workforce particularly in services where we are struggling to recruit to specialist posts, e.g. building control, transportation officers, engineers, planners and surveyors. The total pressures identified equate to £6.130 million. A number of the figures are provisional at this stage and will be refined as further information becomes available. As such they may change between draft and final budget.

## **Budget Reduction Proposals**

- 4.45 Budget reduction proposals of £2.452 million have been identified from service and corporate budgets to achieve a balanced budget, detailed in Appendix B.

## **Council Wide Budgets**

- 4.46 Council Wide budgets include funding for the Council Tax Reduction Scheme, costs of financing capital expenditure, levies, centrally held pay and prices provisions, insurance budgets, discretionary rate relief and provision for redundancy related costs. A thorough review of recent years' under spends within corporate budgets was undertaken in 2017-18 which led to budget reductions totalling £2.610 million in 2018-19 and a further £2.388 million in 2019-20. Consequently the scope available for further reductions is quite limited, as a number of these budgets are fixed and unavoidable, without putting the Council at risk. The higher than anticipated pay awards, pensions' increases and inflationary increases has put also additional pressure on these budgets.

## **Fees and Charges**

- 4.47 Generally, income from fees and charges will be increased by CPI (+1.5% at November 2019) plus 1%, subject to rounding, or in line with statutory or service requirements. Schedules of fees and charges will be reported separately, as usual, under Delegated Powers.

## **Council Reserves**

- 4.48 In line with the MTFs principle 9, the Council Fund will normally be maintained at a level of 5% of the Council's net budget, excluding schools. Details of the Council's earmarked reserves position at 30 September 2019 (as previously reported to Cabinet) are shown in

Table 9. These are kept under review, and will be drawn down where required, and the position will be updated in the Final MTFS report to Council in February 2020.

**Table 9 – Usable Earmarked Reserves**

| Opening Balance<br>01-Apr-19 | Reserve   | Net Additions/<br>Reclassification | Draw-down    | Unwound    | Closing Balance<br>30-Sep-19 |
|------------------------------|---|------------------------------------|--------------|------------|------------------------------|
| £'000                        |   | £'000                              | £'000        | £'000      | £'000                        |
|                              | <b>Corporate Reserves:</b>                          |                                    |              |            |                              |
| (9,243)                      | Education & Family Support                          | -                                  | 41           | -          | (9,202)                      |
| (841)                        | Social Services & Wellbeing                         | -                                  | 15           | -          | (826)                        |
| (7,397)                      | Communities   | (2,297)                            | 476          | 313        | (8,905)                      |
| (5,415)                      | Chief Executives                                    | 770                                | 223          | 47         | (4,375)                      |
| (13,833)                     | Non-Directorate                                     | (2,530)                            | 770          | 248        | (15,345)                     |
| <b>(36,729)</b>              | <b>Total Corporate Reserves</b>                     | <b>(4,057)</b>                     | <b>1,525</b> | <b>608</b> | <b>(38,653)</b>              |
|                              | <b>Directorate Earmarked Reserves:</b>              |                                    |              |            |                              |
| (634)                        | Education & Family Support                          |                                    |              |            | (634)                        |
| (1,854)                      | Social Services & Wellbeing                         |                                    | 152          |            | (1,702)                      |
| (2,539)                      | Communities   |                                    | 115          |            | (2,424)                      |
| (2,770)                      | Chief Executives                                    | (125)                              | 111          |            | (2,784)                      |
| <b>(7,797)</b>               | <b>Total Directorate Reserves</b>                   | <b>(125)</b>                       | <b>378</b>   | <b>-</b>   | <b>(7,544)</b>               |
|                              | <b>Equalisation &amp; Grant Earmarked Reserves:</b> |                                    |              |            |                              |
| (850)                        | Education & Family Support                          | (7)                                | 452          |            | (405)                        |
| (1,634)                      | Communities   |                                    |              |            | (1,634)                      |
| (483)                        | Chief Executives                                    | 7                                  |              |            | (476)                        |
| <b>(2,967)</b>               | <b>Total Equalisation Reserves</b>                  | <b>-</b>                           | <b>452</b>   | <b>-</b>   | <b>(2,515)</b>               |
|                              |   |                                    |              |            |                              |
| <b>(614)</b>                 | <b>School Balances</b>                              | <b>-</b>                           | <b>-</b>     | <b>-</b>   | <b>(614)</b>                 |
|                              |   |                                    |              |            |                              |
| <b>(48,107)</b>              | <b>Total Usable Reserves</b>                        | <b>(4,182)</b>                     | <b>2,355</b> | <b>608</b> | <b>(49,326)</b>              |

### Capital Programme and Capital Financing Strategy

- 4.49 This section of the report deals with the proposed Capital Programme for 2019-20 to 2029-30, which forms part of, but extends beyond the MTFS. It has been developed in line with the MTFS principles and reflects the Welsh Government draft capital settlement for 2020-21, which provides General Capital Funding (GCF) for the Council for 2020-21 of £7.983 million of which £3.986 million is un-hypothecated supported borrowing and the remainder £3.997 million provided through general capital grant.
- 4.50 In the Final Local Government Settlement 2019-20 the Welsh Government announced an additional £100 million capital across all local authorities in Wales, £50 million in 2018-19, £30 million in 2019-20 and £20 million in 2020-21. The draft capital settlement for 2020-21 includes the final tranche of this funding, along with an additional £15 million to enable local authorities to respond to the urgent need to decarbonise, in light of the climate emergency declared by the Welsh Government and many councils over the past year. This is in addition to the additional £60 million capital provided over the same three years for a local authority road refurbishment scheme, funded by grant. No indicative allocations have been provided for 2021-22, so for now it is assumed that the level of funding will revert to the pre 2018-19 level, assuming the end of the £100 million capital grant, but this will be indicative only.

- 4.51 The original budget approved by Council on 20th February 2019 has been further revised and approved by Council during the year to incorporate budgets brought forward from 2018-19 and any new schemes and grant approvals. A review has also been undertaken of the capital resources available to the Council, along with the capital pressures that it faces. Due to the limited capital resource available, following a number of years of significant investment in the Council's infrastructure, service managers have not been asked to submit capital bids for funding at this stage.
- 4.52 Following the approval by Council of the new Capital Strategy in February 2019, and the subsequent quarterly monitoring reports to Cabinet and Council, any amendments to the capital programme are usually dealt with during the year rather than just as part of the MTFS. Any new schemes that require funding will be picked up in the quarter 3 monitoring reports to Cabinet and Council, or they will be built into the capital programme in readiness for the final MTFS in February 2020.
- 4.53 The capital programme contains a number of annual allocations that are met from the total general capital funding for the Council. The allocations for 2019-20 are shown in Table 10 below:

**Table 10 – 2019-20 Annual Allocations of Capital Funding**

|   | <b>2019-20<br/>£'000</b> |
|---|--------------------------|
| Highways Structural Works                           | 200                      |
| Carriageway Capital Works                           | 250                      |
| Disabled Facilities Grant                           | 1,950                    |
| Housing Renewal / Empty Property Schemes            | 100                      |
| Special Regeneration Funding                        | 540                      |
| Minor Works   | 1,130                    |
| Community Projects                                  | 50                       |
| Corporate Capital Fund (Renewals / Match Funding)   | 200                      |
| Street lighting / Bridge infrastructure replacement | 400                      |
| <b>Total</b>  | <b>4,820</b>             |

- 4.54 These annual allocations have been reviewed by Cabinet and Corporate Management Board, and no changes are proposed to be made to them in 2020-21 at this time.

### **Capital Receipts**

- 4.55 The Council estimated that around £21 million could be generated as part of the enhanced disposals programme which commenced in 2014. So far, circa £18 million has already been delivered, with £2.56 million under contractual agreement and the balance projected to be realised over the next 6 months (2019-2020). Of the £21 million, £9.8 million relates to school buildings and land vacated through the 21st Century Schools Programme, to be used as match funding for the programme. It excludes any receipts anticipated from the sale of Waterton or Porthcawl Regeneration sites which will be the focus of the disposal

programme in the future. Receipts are subject to the exchange of contracts, so it is prudent not to commit them until we have a contractual agreement.

### **Prudential (Unsupported) Borrowing**

- 4.56 Total Prudential Borrowing taken out as at 1 April 2019 was £43.998 million, of which £27.796 million was outstanding. It is estimated that the total borrowed will increase to £44.95 million by the end of this financial year.
- 4.57 Future prudential borrowing could include an estimated £2 million towards the costs of the 21<sup>st</sup> Century Schools Band B Programme.

### **5.0 Effect on Policy Framework and Procedure Rules**

- 5.1 The budget setting process is outlined within the Council's Constitution and Financial Procedure Rules.

### **6.0 Equality Impact Assessment**

- 6.1 The proposals contained within this report cover a wide range of services and it is inevitable that the necessary budget reductions will impact on the local population in different ways. In developing these proposals, consideration has been given to their potential impact on protected groups within the community and on how to avoid a disproportionate impact on people within these groups.
- 6.2 An Equality Impact Assessment will be carried out and included within the Final MTFS in February 2020.

### **7.0 Well-being of Future Generations (Wales) Act 2015 Implications**

- 7.1 The Well-being of Future Generations (Wales) Act 2015 provides a framework for embedding sustainable development principles within the activities of Council and has major implications for the long-term planning of finances and service provision. The 7 well-being goals identified in the Act have driven the Council's three well-being objectives:

1. Supporting a successful economy
2. Helping people to be more self-reliant
3. Smarter use of resources

The well-being objectives are designed to complement each other and be part of an integrated way of working to improve wellbeing for people in Bridgend County. In developing the MTFS, officers have considered the importance of balancing short-term needs in terms of meeting savings targets, with safeguarding the ability to meet longer-term objectives.

- 7.2 The proposals contained within this report cover a wide range of services and it is inevitable that the necessary budget reductions will impact on the wellbeing goals in different ways. A Wellbeing of Future Generations Assessment will be undertaken on proposed individual projects and activities where relevant and will feed into specific reports to Cabinet or Council.

7.3 The Council's approach to meeting its responsibilities under the Well-being of Future Generations (Wales) Act 2015, including acting in accordance with the sustainable development principle, is reflected in a number of areas within the Medium Term Financial Strategy, not least:

| 5 Ways of Working | Examples   |
|-------------------|--|
| Long Term         | <ul style="list-style-type: none"> <li>• Outlining the impact of a number of different funding scenarios (Best, Most Likely and Worst) to provide an element of flexibility to the Council.</li> <li>• Majority of savings generated from making smarter use of resources with service reductions kept to a minimum and only as a last resort.</li> <li>• The development of a Capital Strategy and 10 year capital programme which reflects the Council's affordability in terms of capital receipts and borrowing.</li> <li>• Investment in capital schemes that support the Council's corporate priorities and benefits the County Borough over a longer period.</li> </ul> |
| Prevention        | <ul style="list-style-type: none"> <li>• Investment in preventative measures to reduce the burden on more costly statutory services.</li> </ul>  |
| Collaboration     | <ul style="list-style-type: none"> <li>• Savings generated from collaboration and integrated working.</li> </ul>   |
| Integration       | <ul style="list-style-type: none"> <li>• Explicit links between the Corporate Plan, the Capital Strategy, the Treasury Management Strategy and the Medium Term Financial Strategy</li> </ul>   |
| Involvement       | <ul style="list-style-type: none"> <li>• A robust budget consultation exercise, including surveys, community engagement stands and social media debates, to inform proposals.</li> </ul>   |

7.4 The above features are aimed at ensuring the Council's finances are as healthy as they can be for future generations. Although resources are limited, they have been targeted in a way that reflects the Council's priorities, including the seven wellbeing goals included in Bridgend's Well-being Plan, and this is reflected in the relevant appendices. Where possible, the Council has aimed to protect front line services and invest to save, with budget reductions targeted at making smarter use of resources, commercialisation, collaboration and transformation. The Well-Being of Future Generations (Wales) Act 2015 Assessment is attached at Appendix C.

## 8.0 Financial Implications

8.1 This report outlines the financial issues that Council is requested to consider as part of the 2020-21 to 2023-24 MTFs. The Council's Section 151 Officer is required to report annually on the robustness of the level of reserves. The current and future anticipated level of Council reserves is sufficient to protect the Council in light of unknown demands or emergencies and current funding levels. It must be emphasised that the biggest financial risks the Council is exposed to at the present time relate to the uncertainty of Welsh Government funding, the increasing difficulty in the delivery of planned budget reductions as well as the identification of further proposals. Therefore, it is imperative that the Council Fund balance is managed in accordance with the MTFs Principle 9, as set out in the MTFs, and it is essential that revenue service expenditure and capital expenditure is



contained within the identified budgets.

- 8.2 The Section 151 Officer is also required to report to Council if they do not believe that they have sufficient resource to discharge their role as required by s114 of the Local Government Act 1988. Members should note that there is currently sufficient resource to discharge this role.
- 8.3 The proposed budget includes estimates which take into account circumstances and events which exist or are reasonably foreseeable at the time of preparation. Subject to the risks identified the proposed MTFS provides a firm basis for managing the Council's resources for the year 2020-21 and beyond.

## **9.0 Recommendations**

- 9.1 Consider the information contained in the report and attached appendices;
- 9.2 Determine whether it wishes to make any comments or recommendations for consolidation and inclusion in their report to Cabinet on the draft budget proposals as part of the budget consultation process.

**Gill Lewis**  
**Interim Head of Finance and Section 151 Officer**  
**January 2020**

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**Background documents:** Individual Directorate Monitoring Reports  
MTFS Report to Council – 20 February 2019  
Provisional Local Government Revenue and Capital Settlements  
2020-21

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## 2020-21 BUDGET PRESSURES

## APPENDIX A

| Ref  | Directorate                            | Wellbeing Objective                 | Pressure   | £'000 |
|------|--|-------------------------------------|--|-------|
| EFS1 | Education and Family Support           | Core Services & Statutory Functions | Home to School Transport - additional costs following re-tendering as a result of contracts being handed back  | 115   |
| EFS2 | Education and Family Support           | Core Services & Statutory Functions | Home to School Transport - re-tendering exercise of taxis. The profile of the learners has changed with pupils now with greater needs, longer journey times and higher prices than previous years.   | 241   |
| EFS3 | Education and Family Support - Schools | Core Services & Statutory Functions | Increase in Special School pupil numbers   | 346   |
| EFS4 | Education and Family Support - Schools | Core Services & Statutory Functions | Significant number of special school pupils identified as requiring specific 1:1 support additional to their core funding  | 185   |
| EFS5 | Education and Family Support - Schools | Core Services & Statutory Functions | Increase in number of pupils eligible for Free School Meals which impacts upon the amount required in school delegated budgets to meet the cost of meals plus additional learning needs              | 844   |
| SSW1 | Social Services and Wellbeing          | Helping People to be Self Reliant   | Fostering Service Medical Assessments following the health boundary change.  | 20    |
| SSW2 | Social Services and Wellbeing          | Helping People to be Self Reliant   | Deprivation of Liberty Safeguards (DOLS) costs to be charged by Cwm Taf Morgannwg University Health Board.   | 100   |
| SSW3 | Social Services and Wellbeing          | Helping People to be Self Reliant   | Implications of National Living Wage uplift on commissioned contracts within Social Services and Wellbeing - National Living Wage will increase from £8.21 per hour to £8.72 per hour in April 2020. | 1,037 |
| SSW4 | Social Services and Wellbeing          | Helping People to be Self Reliant   | Linked to an increase in the Older Persons population, and the increased pressure on services - estimated that the older person population will increase by 1.44% in 2020.                           | 290   |
| COM1 | Communities                            | Supporting the Local Economy        | Treatment of Japanese knot weed.   | 20    |
| COM2 | Communities                            | Core Services & Statutory Functions | Cost of upgrading and maintaining the database for the control and management of Traffic orders.   | 10    |
| COM3 | Communities                            | Core Services & Statutory Functions | Development of a Strategic Development Plan (SDP) for the region as agreed by full Council.  | 55    |
| COM4 | Communities                            | Core Services & Statutory Functions | Regular Inspections of land under BCBC control in accordance with the Mines and Quarries act and also Occupiers liability.   | 20    |
| COM5 | Communities                            | Core Services & Statutory Functions | Replacement of Cleaner Streets Pedestrian Road Sweepers - under the Environmental Protection act, street cleansing is a legislative requirement.   | 16    |
| COM6 | Communities                            | Supporting the Local Economy        | Enhanced regeneration resource to support existing and future schemes for the whole County Borough   | 360   |
| COM7 | Communities                            | Core Services & Statutory Functions | Additional costs arising from the break in the Civil Enforcement joint venture by the Vale of Glamorgan Council  | 50    |

| Ref                           | Directorate     | Wellbeing Objective                 | Pressure  | £'000        |
|-------------------------------|-----------------|-------------------------------------|---|--------------|
| COM8                          | Communities     | Core Services & Statutory Functions | Parks & Playing Fields - development budget   | 75           |
| COM9                          | Communities     | Core Services & Statutory Functions | Funding to mitigate the Welsh Government reduction in Sustainable Waste Management Grant, to support recycling initiatives  | 80           |
| COM10                         | Communities     | Supporting the Local Economy        | Funding to support a raft of public realm and place shaping measures. Programme of works, capital or revenue, to be agreed along with supporting infrastructure. This will help to tackle the backlog of highways repairs and maintenance work. | 2,000        |
| CEX1                          | Chief Executive | Core Services & Statutory Functions | Shortfall between Housing Benefit (HB) payable and Department for Works and Pensions (DWP) subsidy that can be claimed for property for vulnerable adults.  | 37           |
| CEX2                          | Chief Executive | Core Services & Statutory Functions | Funding to meet the costs of the union facility agreement.  | 29           |
| CEX3                          | Chief Executive | Core Services & Statutory Functions | Council Wide Apprenticeship Programme to develop practical skills alongside more formal learning opportunities.   | 200          |
| <b>Total Budget Pressures</b> |                 |                                     |   | <b>6,130</b> |

Budget Reduction Proposals 2020-21 to 2023-24

| Ref. | Links to 7 Wellbeing Goals | Improvement Priority 2016-20 | Categories | Budget Reduction Proposal | Impact, including on 5 Ways of Working as set out in the Wellbeing of Future Generations Act | Budget 2019-20 £'000 | Total Budget Reduction 2020-2024 as % of 2019-20 Budget | 2019-20 Budget Reductions £'000 | Indicative 2020-21 £'000 | Indicative 2021-22 £'000 | Indicative 2022-23 £'000 | Indicative 2023-24 £'000 |
|------|----------------------------|------------------------------|------------|---------------------------|--|----------------------|---|---------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
|------|----------------------------|------------------------------|------------|---------------------------|--|----------------------|---|---------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|

**IMPROVEMENT PRIORITY**

- IP1 - Supporting a successful economy
- IP2 -Helping people to be self-reliant
- IP3 -Smarter use of resources
- NONPTY-Core services & statutory functions

**CATEGORIES**

- SUR- Smarter Use of Resources
- MSR- Managed Service Reductions
- CST - Collaboration and Transformation
- PC - Policy Changes

**RAG STATUS KEY**

- RED** Proposals not fully developed and include high delivery risk
- AMBER** Proposal in development but includes delivery risk
- GREEN** Proposal developed and deliverable

**EDUCATION & FAMILY SUPPORT**  
**CENTRAL EDUCATION & FAMILY SUPPORT**

|       |                    |     |     |  |   |   |     |    |    |     |     |  |
|-------|--------------------|-----|-----|--|---|---|-----|----|----|-----|-----|--|
| EFS1  | A more equal Wales | IP2 | PC  | Phased implementation of Learner Transport Policy regarding statutory distances for free travel  | <ul style="list-style-type: none"> <li>• Savings should occur naturally as a result of the policy application year on year, however dispersed learners and contractual pressure from operators as routes become more untenable may mean it becomes increasingly difficult to find the identified savings.</li> <li>• Risk of price increases from Contractors.</li> </ul>   | 5,145   | 3%  | 67 | 75 | 75  |     |  |
| EFS33 | A more equal Wales | IP2 | PC  | Home to School Transport - removal of Escorts on primary school service with fewer than 8 pupils | Driver only supervision of pupils on school transport. The most vulnerable pupils may not be supported with concerns around behaviour/pupil safety. Full 12 week public consultation. Parent groups, learners and contractor all likely to be opposed to change. Negative media coverage likely. Reputational risk to local authority. Health & Safety risk likely to increase and will need to be mitigated in other ways.   | 5,145   | 1%  |    |    | 35  |     |  |
| EFS41 | A more equal Wales | IP2 | MSR | Full cost recovery of Post 16 transport  | <ul style="list-style-type: none"> <li>• Full 12 week consultation would be required with a full academic year required before policy is implemented post policy change.</li> <li>• Parent groups, learners and others likely to be opposed to policy change.</li> <li>• Negative media coverage.</li> <li>• Reputational risk to local authority.</li> <li>• Sustainability risk to secondary schools sixth forms.</li> <li>• Risk to financial viability of Bridgend College. Some courses may cease if numbers of pupils reduce.</li> <li>• Possible increase in the number of young people not engaged in education, employment or training (NEET).</li> <li>• Impact on local road infrastructure around schools as more pupils chose private motor vehicles rather than public transport.</li> <li>• The most deprived may lose out the most and may chose not to consider post-16 education.</li> <li>• Reduction in vehicles required by local authority may increase the risk for some transport operators, effectively forcing them out of the market. This would then impact the ability of the local authority to contract transport services to meets its statutory transport requirements. Therefore, there is a risk that transport operators would increase their costs against these contracts to compensate.</li> </ul> | £314,500 for college transport. 6th form budget part of secondary school transport which is £1.8m | 28% |    |    | 292 | 208 |  |

| Ref.  | Links to 7 Wellbeing Goals | Improvement Priority 2016-20 | Categories | Budget Reduction Proposal  | Impact, including on 5 Ways of Working as set out in the Wellbeing of Future Generations Act  | Budget 2019-20 £'000    | Total Budget Reduction 2020-2024 as % of 2019-20 Budget | 2019-20 Budget Reductions £'000 | Indicative 2020-21 £'000 | Indicative 2021-22 £'000 | Indicative 2022-23 £'000 | Indicative 2023-24 £'000 |
|---|----------------------------|------------------------------|------------|--|---|-------------------------|---|---------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| EFS44   | A more equal Wales         | IP2                          | SUR        | Review of Childcare Team   | Review existing staffing structure within the Childcare Team with a view to moving core funded staff to grant, where this option is eligible under grant conditions. In addition a review of the service demand placed on the Development Officers in supporting the private nursery settings throughout the county borough, ensuring a streamlined service that meets minimum statutory requirements. There are however, significant risks in making further reductions in this budget line (RSG) given Welsh Government's policy linked with both the national statutory Childcare Offer and Child Sufficiency requirements. In addition, this budget line has been reduced in previous years and existing demand (to fund placements) is exceeding budget. | 145 (RSG) / 101 (grant) | 7%  |                                 | 10                       |                          |                          |                          |
| EFS48   | None                       | IP3                          | SUR        | Efficiency saving targeting supplies and services budgets across the Education and Family Support Directorate      | Limited impact as review has identified small historic underspends against this budget category.  | 1,700                   | 5%  |                                 | 87                       |                          |                          |                          |
| EFS49   | A more equal Wales         | IP2                          | MSR        | Reduction in Cognition and Learning Team   | Reduction in support for a vulnerable group   | 307                     | 20%   | 110                             |                          | 61                       |                          |                          |
| EFS51   | A more equal Wales         | IP2                          | MSR        | Reduction in support to Gypsy and Traveller learners   | This will result in some slight reduction in the service offered to this vulnerable group but there will still be a service offering support  | 363                     | 14%   |                                 |                          | 50                       |                          |                          |
| EFS52   | A prosperous Wales         | IP1                          | MSR        | Removal of BCBC core Adult Community Learning budget   | Remove the council subsidised support to adult learners although there are other providers - e.g. College. Loss of £130K grant.   | 133                     | 100%  |                                 |                          | 133                      |                          |                          |
| EFS54   | A prosperous Wales         | IP2                          | MSR        | Further reduction to the contribution to the Central South Consortium  | Further c. 10% saving in relation to CSC school improvement services.   | 566                     | 10%   | 30                              | 56                       |                          |                          |                          |
| EFS56   | A more equal Wales         | IP2                          | MSR        | Removal of statementing team - as the ALN act moves to the development of Independent Development Plans by schools | Capacity and ability of schools to write the Independent Development Plans without support. Risk of legal challenge and reputational damage   | 75                      | 100%  |                                 |                          | 75                       |                          |                          |
| EFS57   | A prosperous Wales         | IP2                          | MSR        | Further review of staffing structures across the Education and Family Support Directorate                          | Potential delays in service delivery.   |                         |   |                                 | 50                       |                          |                          |                          |
| <b>Total Education and Family Support</b>               |                            |                              |            |  |   |                         |   |                                 | <b>278</b>               | <b>721</b>               | <b>208</b>               | <b>0</b>                 |
| <b>SCHOOLS</b>  |                            |                              |            |  |   |                         |   |                                 |                          |                          |                          |                          |
| SCH1  | A prosperous Wales         | IP3                          | SUR        | Efficiency savings against School Delegated Budgets  | The annual saving represents a 1% efficiency per annum against individual schools budgets. Risk of increased school deficit positions. Implementation will be a matter for individual schools - potential to result in some teacher and other staff redundancies. If efficiency is made solely from staffing budgets, this could range from a minimum of 1 teacher in our larger Primary Schools to 5 teachers in our larger Comprehensive schools over the MTFS period.  | £95.5m - ISB Budget     | 3%  | 0                               | 0                        | 955                      | 955                      | 955                      |
| <b>Total Schools</b>                                    |                            |                              |            |  |   |                         |   |                                 | <b>0</b>                 | <b>955</b>               | <b>955</b>               | <b>955</b>               |
| <b>Total Education &amp; Family Support Directorate</b> |                            |                              |            |  |   |                         |   |                                 | <b>278</b>               | <b>1,676</b>             | <b>1,163</b>             | <b>955</b>               |

Budget Reduction Proposals 2020-21 to 2023-24

| Page Ref.  | Links to 7 Wellbeing Goals | Improvement Priority 2016-20 | Categories | Budget Reduction Proposal   | Impact, including on 5 Ways of Working as set out in the Wellbeing of Future Generations Act  | Budget 2019-20 £'000                                  | Total Budget Reduction 2020-2024 as % of 2019-20 Budget | 2019-20 Budget Reductions £'000 | Indicative 2020-21 £'000 | Indicative 2021-22 £'000 | Indicative 2022-23 £'000 | Indicative 2023-24 £'000 |
|--|----------------------------|------------------------------|------------|---|---|---|---|---------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| SSW19  | A healthier wales          | IP3                          | SUR        | Further review of HALO partnership contract, including the Council taking over the management and payment of utility bills currently incurred by HALO. This will result in VAT efficiencies for HALO and contribute towards the reduction in the management fee   | Previous negotiations have proved successful. No adverse impact identified.   | 1,595   | 3%  | 80                              | 40                       |                          |                          |                          |
| SSW20  | A healthier wales          | IP3                          | MSR        | Identify further savings from leisure centres and swimming pools including reviewing the number of facilities and also reductions in services or opening hours.   | Reduced availability of services and accessibility to the public. Negative impact on healthier wales wellbeing goals.                             | 1,595   | 4%  |                                 | 70                       |                          |                          |                          |
| SSW22  | A healthier wales          | IP3                          | MSR        | Identify further savings from library and cultural facilities and related services including reviewing the numbers of facilities (libraries, community centres) and also reductions in services or opening hours.   | Reduced availability of services and accessibility to the public. Negative impact on healthier wales wellbeing goals.                             | 2,933   | 1%  | 60                              | 20                       |                          |                          |                          |
| SSW26  | A healthier wales          | IP2                          | MSR        | Remodelling day service provision for older people and learning disability services   | Full review of services which could mean alternative methods of service delivery  | 2,795   | 6%  | 50                              | 90                       | 90                       |                          |                          |
| SSW27  | A healthier wales          | IP3                          | SUR        | Increase income generation from mobile response and telecare charging   | Limited impact on current services but would require commercial expertise to assist with the proposal   | N/a - new income stream                               | N/a - new income stream                                 |                                 | 75                       | 75                       |                          |                          |
| SSW28  | A healthier wales          | NONPTY                       | PC         | Increase non-residential charging limits from £90 to £100 per week. This is totally reliant on Welsh Government changing the limits within their non-residential charging policy in 2020/21   | Limited impact on services  | -2,975  | -7%   |                                 | 200                      |                          |                          |                          |
| SSW29  | A healthier wales          | IP3                          | SUR        | Further review of staffing structures across Adults and Children Services including:-<br>• The management structures in the direct provider services as well as reviewing the demands on the service and the direct care hours needed to meet those demands.<br>• The overall management structure across Adults, Children and Wellbeing services<br>• The service will be reviewing its overall professional staff to ensure the levels of the staff meet current demands whilst being aware that the service need to ensure that the caseloads of qualified staff are in line with acceptable standard because if they are not it would impact on practice and performance and increase risk in the service as well as impacting on recruitment and retention and the Authority's ability to attract suitably experienced and qualified staff | This will mean reducing staff numbers, which will incur redundancy costs. There will also be reduced capacity within teams across the directorate | Total staffing budget across the directorate £34.020m | 1%  |                                 | 175                      | 200                      |                          |                          |
| SSW30  | A healthier wales          | IP2                          | MSR        | Further review of care packages linked to the assessment framework to include consideration of transport  | It is envisaged that the number of care hours will reduce for service users across the directorate  | Not specific  |   |                                 | 150                      | 150                      |                          |                          |
| <b>Total Social Services &amp; Wellbeing Directorate</b> |                            |                              |            |   |   |   |   |                                 | <b>820</b>               | <b>515</b>               | <b>0</b>                 | <b>0</b>                 |

Page 7

| Ref. | Links to 7 Wellbeing Goals | Improvement Priority 2016-20 | Categories | Budget Reduction Proposal | Impact, including on 5 Ways of Working as set out in the Wellbeing of Future Generations Act | Budget 2019-20 £'000 | Total Budget Reduction 2020-2024 as % of 2019-20 Budget | 2019-20 Budget Reductions £'000 | Indicative 2020-21 £'000 | Indicative 2021-22 £'000 | Indicative 2022-23 £'000 | Indicative 2023-24 £'000 |
|------|----------------------------|------------------------------|------------|---------------------------|--|----------------------|---|---------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
|------|----------------------------|------------------------------|------------|---------------------------|--|----------------------|---|---------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|

COMMUNITIES

|        |                    |     |     |   |  |       |      |    |     |     |  |  |
|--------|--------------------|-----|-----|---|--|-------|------|----|-----|-----|--|--|
| COM26  | A more equal Wales | IP2 | MSR | Investigate the introduction of charging to users of the Shopmobility facility in Bridgend Town Centre to reduce/remove the current level of subsidy otherwise closure of the facility will be necessary  | The popularity of the service is generally declining with a significantly reduced number of users. Changes in technology have meant that lightweight, affordable scooters have now greatly increased in private ownership, compared to when the facility was introduced. The provision is non statutory and not one provided in other town centres in the County Borough or in many town centres of neighbouring authorities. On this basis in order to make the service viable it is proposed to introduce charging but if this does not present a realistic option to make the full required saving closure of the facility would be necessary. There is a risk that some members of the community with mobility issues may struggle to pay the necessary charges and therefore maybe unable to gain access to the town centre. It is proposed to engage with users of the facility to inform the way forward. | 18    | 100% | 5  | 18  |     |  |  |
| COM42  | A Healthier Wales  | IP2 | MSR | Review of parks and playing fields service split over two financial years - 19/20 and 20/21:- 15% reduction to seasonal operatives budget (£75K). Corresponding reduction to large and small plant (£29k). Removal of bowls club grant (£34K).  | The cut identified for both 2019-20 and 2020-21 will mean that there are reduced levels of maintenance and slower reaction times which will mean a degradation over time which will result in higher future capital costs i.e. maintenance of remaining pavilions.   | 2,141 | 3%   | 69 | 69  |     |  |  |
| COM42a | A Healthier Wales  | IP2 | CST | Transfer of pitches/pavilions through Community Asset Transfer by May/June 2020. Increase charges for end-users to achieve full cost recovery for pitches/pavilions that have not transferred by this date. Reduction of grass cut areas and maintained parkland and number of children's play areas. | The savings identified will see the removal of the majority of the remaining seasonal operatives budget with corresponding cuts to plant, equipment and materials. Where asset transfers occur the respective club (Rugby, football, bowls and cricket etc) will be expected to fully fund the ongoing maintenance of the asset. The remaining parks budget will be used to maintain the Council's main parks, highway grass cutting which is safety related, and to secure the ongoing site management and safety of the sites that will remain in Council ownership but, as described, will no longer maintain to a level associated with club level matches and sports events. The level of funding will also dictate the standard of open space maintenance and may impact on the ability to maintain the current number of children's play areas.   | 2,141 | 14%  |    |     | 300 |  |  |
| COM43  | None               | IP2 | CST | Management of Kenfig National Nature Reserve ended in December 2019. The 2010-21 saving represents the balance of the saving already achieved in 2019-20.   | There is a risk that the level of management may be affected, however there is also the opportunity that the new tenant may be able to draw on resources that BCBC cannot.   | 35    | 100% | 10 | 35  |     |  |  |
| COM51  | None               | IP3 | SUR | Ongoing implementation of Corporate Landlord model  | The savings will be delivered in a number of ways including operational efficiencies, streamlined business processes, IT investment, improved procurement and contract management, and some deletions of vacant posts.   | 3,092 | 11%  |    | 350 |     |  |  |



Budget Reduction Proposals 2020-21 to 2023-24

| Ref.  | Links to 7 Wellbeing Goals      | Improvement Priority 2016-20 | Categories | Budget Reduction Proposal  | Impact, including on 5 Ways of Working as set out in the Wellbeing of Future Generations Act  | Budget 2019-20 £'000   | Total Budget Reduction 2020-2024 as % of 2019-20 Budget | 2019-20 Budget Reductions £'000 | Indicative 2020-21 £'000 | Indicative 2021-22 £'000 | Indicative 2022-23 £'000 | Indicative 2023-24 £'000 |
|-------|---------------------------------|------------------------------|------------|--|---|--|---|---------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| COM55 | None                            | IP3                          | SUR        | Increase charge for Green Waste Service from £28.30 per household to £38.30  | The new waste contract related items would require both Contract Variation negotiations with Kier to confirm the saving levels proposed and public consultation regarding the charge changes and reduced levels of service.   | £191k - net budget for green waste service                       | 13%   | 25                              | 25                       |                          |                          |                          |
| COM56 | None                            | IP3                          | SUR        | Increase charge for collection of 3 bulky waste items from £15.50 to £20.  | The waste contract items would require both Contract Variation negotiations with Kier to confirm the saving levels proposed and public consultation regarding the charge changes and reduced levels of service.   | £90K income budget   | 11%   | 10                              | 10                       |                          |                          |                          |
| COM59 | None                            | IP3                          | SUR        | Reduction to the opening hours of the Community Recycling Centres by 1 hour, per day.  |   | 1,458  | 1%  | 17                              | 17                       |                          |                          |                          |
| COM62 | None                            | IP3                          | SUR        | Re-location of Community Recycling Centre from Tythegston to Pyle resulting in cessation of lease payments at existing site.                               | Construction of the new site will mean that this saving will not be effective until 2021/22.  | 60   | 100%  |                                 |                          | 60                       |                          |                          |
| COM64 | None                            | IP3                          | SUR        | Closure of each of the CRC sites for one weekday per week (this already takes into account the reduction to the opening hours of one each day of the week) | The waste contract related items would require both Contract variation negotiations with Kier to confirm the saving levels proposed along with public consultation regarding the reduced levels of service.   | 1,458  | 3%  |                                 |                          | 50                       |                          |                          |
| COM70 | A Wales of cohesive communities | IP2                          | MSR        | Strategic Regeneration Fund - Removal of Strategic Events Fund   | Finance no longer available to support any events such as waste and highways management for the Elvis Festival.   | Overall SRF budget - £314K - £40K of this is the SEF             | 50%   |                                 |                          | 20                       |                          |                          |
| COM71 | A Wales of cohesive communities | IP2                          | MSR        | Strategic Regeneration Fund - Reduction to Town Maintenance/Events Budget  | Maintenance of footfall cameras would be removed and the financial and organisational contributions to town centre events across towns would be reduced. Whilst some events are undertaken by external organisations such as the Town Councils already, the reduction in this funding will place a greater reliance on those external organisations to support the promotional events in the towns going forwards.                                  | Overall SRF budget - £314K - £23K of this is the TMEvents budget | 52%   |                                 |                          | 12                       |                          |                          |
| COM72 | A Wales of cohesive communities | IP2                          | MSR        | Strategic Regeneration Fund - reduction to annual allocation   | The reduction to the Strategic Regeneration Fund will directly impact on the Council's ability to provide match-funding, through which to lever other external funding. There will be no funding for feasibility or development work, on which to prepare bids for funding. Also potential for a loss of private sector investment as a result of inability to engage productively with developers and present Bridgend County in a positive light. | 314  | 71%   |                                 |                          |                          |                          | 223                      |
| COM73 | A Wales of cohesive communities | IP1                          | PC         | BCBC to save the annual BID funding now BID no longer functions  | No impact that is within the control of BCBC following a unsuccessful BID ballot.   | Overall SRF budget - £314K - £15K of this is the BID budget      | 100%  |                                 | 15                       |                          |                          |                          |
| COM76 | A Wales of cohesive communities | IP2                          | PC         | Review of Porthcawl Marina with a view to it running on a full cost recovery basis. This will involve a review of the berth fees.                          | This would involve a review of the berth fees and other operational costs. Any approach to outsourcing management would likely require financial support and therefore negate any savings.  | 25   | 100%  |                                 | 25                       |                          |                          |                          |

| Ref.  | Links to 7 Wellbeing Goals | Improvement Priority 2016-20 | Categories | Budget Reduction Proposal   | Impact, including on 5 Ways of Working as set out in the Wellbeing of Future Generations Act   | Budget 2019-20 £'000 | Total Budget Reduction 2020-2024 as % of 2019-20 Budget | 2019-20 Budget Reductions £'000 | Indicative 2020-21 £'000 | Indicative 2021-22 £'000 | Indicative 2022-23 £'000 | Indicative 2023-24 £'000 |
|-------|----------------------------|------------------------------|------------|---|--|----------------------|---|---------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| COM77 | None                       | IP3                          | SUR        | Direct Services Organisation (DSO) staffing restructure - the front line staffing for highways which deal with a range of highway issues such as Winter gritting, Traffic collisions clear up, Flooding, Gully maintenance, Maintenance of Traffic signs, streetlights and traffic signals. The team have a major role within the Borough in the maintenance and repair of the highway. Since the loss of work the team undertook on behalf of the South Wales Trunk Road Agency (SWTRA) there is the potential to make a saving in the DSO staffing structure. | This would be potentially focused at a managerial level with the implication on the ability to deal with service requests in regard of local construction projects. It would also increase the single point failure in regard of sickness absence for remaining members of team.   | 2,756                | 2%  |                                 | 50                       |                          |                          |                          |
| COM79 | A prosperous Wales         | IP2                          | MSR        | Investigate reducing costs and increasing charging for running the Bridgend Business Forum for specific events to reduce/remove the current level of subsidy otherwise reduction in the service level will be necessary.  | If reduced costs and increased charges are accepted impact should be minimal, there is a risk that the level of support / number of events may need to be reduced to support the saving.   | 35                   | 100%  |                                 | 18                       | 17                       |                          |                          |
| COM81 | A prosperous Wales         | IP2                          | MSR        | Cessation of Tourism contract with AMA Associates an external Public Relations Company who promote Bridgend with a range of publishers.   | News coverage about Bridgend County will reduce and this potentially would have implications for visitor numbers and the local economy.  | 25                   | 100%  |                                 |                          | 25                       |                          |                          |
| COM89 | A prosperous Wales         | IP3                          | MSR        | Reduction to Highways - Carriageway budget  | Reduction of this level of funding will mean that the number of streets able to be treated will be reduced and the likelihood of priority to main roads rather than residential streets that may be subject to more temporary repairs and increased times before more significant treatment. May result in increased complaints. | 180                  | 100%  |                                 |                          | 180                      |                          |                          |
| COM96 | None                       | IP2                          | SUR        | WG National AHP Waste Programme - capital contribution from WG towards 7.5 tonne vehicle to collect AHP recycling   | This would require Contract Variation negotiations with Kier to confirm the saving levels proposed based on a reduction in costs in relation to the current AHP vehicle that is leased   | 58                   | 24%   |                                 | 14                       |                          |                          |                          |
| COM97 | None                       | IP3                          | SUR        | The lease for Sunnyside House expires on 31/03/21 - savings will be made from this date.  | No impact on service provision.  | 309                  | 100%  |                                 |                          | 309                      |                          |                          |
|       |                            |                              |            | <b>Total Communities Directorate</b>  |  |                      |   |                                 | <b>646</b>               | <b>973</b>               | <b>0</b>                 | <b>223</b>               |

| Ref. | Links to 7 Wellbeing Goals | Improvement Priority 2016-20 | Categories | Budget Reduction Proposal | Impact, including on 5 Ways of Working as set out in the Wellbeing of Future Generations Act | Budget 2019-20 £'000 | Total Budget Reduction 2020-2024 as % of 2019-20 Budget | 2019-20 Budget Reductions £'000 | Indicative 2020-21 £'000 | Indicative 2021-22 £'000 | Indicative 2022-23 £'000 | Indicative 2023-24 £'000 |
|------|----------------------------|------------------------------|------------|---------------------------|--|----------------------|---|---------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
|------|----------------------------|------------------------------|------------|---------------------------|--|----------------------|---|---------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|

**CHIEF EXECUTIVES**

|  |                    |     |     |   |   |       |     |     |            |            |          |          |
|--|--------------------|-----|-----|---|---|-------|-----|-----|------------|------------|----------|----------|
| CEX1                                       | A healthier wales  | IP3 | SUR | Efficiencies from Shared Regulatory Service   | May require restructuring within service and impact on response times, but will be managed across the 3 participating Councils and will aim to minimise impact. | 1,423 | 3%  | 111 | 37         |            |          |          |
| CEX11                                      | None               | IP3 | SUR | The expansion of the shared internal audit service has created efficiencies resulting in reduced contribution for BCBC                              | No impact on service provision  | 311   | 13% |     | 40         |            |          |          |
| CEX12                                      | None               | IP3 | SUR | Reduction of HR staffing budgets  | Potential reduction of posts and redundancy costs   | 1,630 | 3%  |     | 44         |            |          |          |
| CEX13                                      | None               | IP3 | SUR | Reduction of Partnerships Services budgets - savings achieved through software rationalisation and removal of vacancies within the ICT service unit | Minimal service impact as savings a result of vacancies and efficiencies  | 6,679 | 3%  |     | 200        |            |          |          |
| CEX15                                      | None               | IP3 | SUR | Reduction of Legal fees budgets   | Minimal impact  | 427   | 19% |     | 80         |            |          |          |
| CEX16                                      | None               | IP3 | SUR | Reduce Members' training budget   | Less training opportunities for elected members.  | 14    | 51% |     | 7          |            |          |          |
| CEX17                                      | None               | IP3 | SUR | Reduction of Business Support staffing budgets  | Potential reduction of posts and redundancy costs   | 957   | 10% |     | 100        |            |          |          |
| CEX19                                      | A prosperous Wales | IP2 | MSR | Close the CCTV service provided by BCBC   | Potential impact on community safety and crime levels across the Borough  | 369   | 81% |     |            | 300        |          |          |
| <b>Total Chief Executive's Directorate</b> |                    |     |     |   |   |       |     |     | <b>508</b> | <b>300</b> | <b>0</b> | <b>0</b> |

**CORPORATE / COUNCIL WIDE**

|                                       |      |        |     |  |  |       |    |  |            |          |          |          |
|---------------------------------------|------|--------|-----|--|--|-------|----|--|------------|----------|----------|----------|
| CWD9                                  | None | NONPTY | SUR | Reduction in funding required for Apprenticeship Levy  | No impact as budget historically been higher than required.  | 700   | 7% |  | 50         |          |          |          |
| CWD 11                                | None | NONPTY | SUR | Reduction in the budget to cover the cost to the Council of the outstanding liability for Employers Liability, Public Liability and Property following favourable insurance contract renewals in previous years. | No impact as favourable insurance contract renewals have been achieved, however no mitigation available for potential increases to premiums in future years. | 1,588 | 9% |  | 150        |          |          |          |
| <b>Total Corporate / Council Wide</b> |      |        |     |  |  |       |    |  | <b>200</b> | <b>0</b> | <b>0</b> | <b>0</b> |

| Ref. | Links to 7 Wellbeing Goals | Improvement Priority 2016-20 | Categories | Budget Reduction Proposal                                   | Impact, including on 5 Ways of Working as set out in the Wellbeing of Future Generations Act | Budget 2019-20 £'000 | Total Budget Reduction 2020-2024 as % of 2019-20 Budget | 2019-20 Budget Reductions £'000 | Indicative 2020-21 £'000 | Indicative 2021-22 £'000 | Indicative 2022-23 £'000 | Indicative 2023-24 £'000 |
|------|----------------------------|------------------------------|------------|---|--|----------------------|---|---------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
|      |                            |                              |            | <b>GRAND TOTAL REDUCTIONS</b>                               |  |                      |   |                                 | 2,452                    | 3,464                    | 1,163                    | 1,178                    |
|      |                            |                              |            | <b>ESTIMATED BUDGET REDUCTION REQUIREMENT (MOST LIKELY)</b> |  |                      |   |                                 | 2,452                    | 9,178                    | 8,962                    | 8,740                    |
|      |                            |                              |            | <b>REDUCTION SHORTFALL</b>                                  |  |                      |   |                                 | 0                        | 5,714                    | 7,799                    | 7,562                    |

Page 52

|       |       |       |       |
|-------|-------|-------|-------|
| 919   | 309   | 0     | 0     |
| 1,028 | 1,924 | 955   | 955   |
| 505   | 1,231 | 208   | 223   |
| 2,452 | 3,464 | 1,163 | 1,178 |

## WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015 ASSESSMENT

## Project Description (key aims):

Medium Term Financial Strategy (MTFS) 2020-21 to 2023-24

**Section 1 Complete the table below to assess how well you have applied the 5 ways of working.****Long-term****1. How does your project / activity balance short-term need with the long-term and planning for the future?**

The development of the MTFS aims to balance short-term needs in terms of meeting savings targets, while safeguarding the ability to meet longer-term objectives. It provides a financial basis for decision making and aims to ensure that the Council's finances can be as healthy as they can be for future generations. It does this by:

- Outlining the impact of a number of different funding scenarios (Best, Most Likely and Worst) to provide an element of flexibility to the Council.
- Adhering to a clear set of MTFS principles that drive expenditure decisions.
- Ensuring that the majority of savings are generated from making smarter use of resources with front line service reductions kept to a minimum and only as a last resort.
- The development of a Capital Strategy and 10 year capital programme which reflects the Council's affordability in terms of capital receipts and borrowing and investment in capital schemes that support the Council's corporate priorities and benefits the County Borough over a longer period.
- Investment in public realm and place shaping to help make our communities stronger and more resilient in the longer term.
- Front line services have been protected as far as possible.

**Prevention****2. How does your project / activity put resources into preventing problems occurring or getting worse?**

The MTFS attempts to balance investment in preventative measures against costs of reacting to unanticipated situations in statutory services. Each budget reduction proposal is weighed in terms of the impact on other areas of the Council, on the public and on the Well-being of Future Generations. Where a budget cut in one area of non-statutory prevention would lead to increased costs in another, this is not considered to be good financial management. A number of budget pressures target investment in additional learning needs in school settings rather than more costly out of county placements, and budget reductions are achieved through remodelling of existing service provision to prevent more costly long term residential placements. In addition, the Council's capital

|                      |   |
|----------------------|---|
|                      | programme targets significant investment in refurbishing or replacing highways, buildings and other infrastructure to prevent longer term maintenance costs.  |
| <b>Integration</b>   | <b>3. How does your project / activity deliver economic, social, environmental &amp; cultural outcomes together?</b>  |
|                      | The Medium Term Financial Strategy is closely aligned to the Council's Corporate Plan, with explicit links between resources and corporate priorities. This is supported by investment in key priority areas through the MTFS, such as public realm, place shaping, apprentices and sustainable waste. The MTFS has been guided by the 3 Wellbeing Objectives outlined in the Corporate Plan. The development of the Corporate Plan and MTFS are both the responsibility of Cabinet and the Corporate Management Board.   |
| <b>Collaboration</b> | <b>4. How does your project / activity involve working together with partners (internal and external) to deliver well-being objectives?</b>   |
|                      | A number of budget reduction proposals are achievable through inter-agency working, with the Third Sector, Social Enterprises, other local authorities and partners. These include joint services across local authorities, and with the Health Service, and new models of working internally, such as the Corporate Landlord model which aims to provide a resilient service that maximises the use of and improves the quality of the Council's assets going forward. A number of services already collaborate with other partners and these continue to improve performance whilst operating with reducing resources. Additional investment in communities will only be successful if it is channelled through a range of partners and working arrangements.   |
| <b>Involvement</b>   | <b>5. How does your project / activity involve stakeholders with an interest in achieving the well-being goals? How do those stakeholders reflect the diversity of the area?</b>  |
|                      | A full consultation "Shaping Bridgend's Future" was launched on 9 September 2019 and ran until 3 November 2019. This covered a range of budget proposals under consideration as well as seeking public views on resource allocation, priorities and the principles around budget protections and taxation levels. Details of the consultation were promoted to/shared with the following stakeholders: general public/residents, Citizens' Panel members, elected members, BCBC employees, Bridgend businesses, town and community councils, school governors, Bridgend Community Cohesion and Equality Forum (BCCEF) members, local interest/community groups, BAVO, Bridgend College, partners, secondary schools (inc. head teachers) and media outlets.<br><br>The consultation included an online survey, attendance at a diverse range of external stakeholder groups and social media debates. Members have had the opportunity to take part in a budget workshop also. The results were collated and presented to Cabinet on 17 December 2019 in order to further inform decisions on the MTFS. |

| Section 2 Assess how well your project / activity will result in multiple benefits for our communities and contribute to the national well-being goals  |   |  |
|---|---|--|
| Description of the Well-being goals   | How will your project / activity deliver benefits to our communities under the national well-being goals?   | Is there any way to maximise the benefits or minimise any negative impacts to our communities (and the contribution to the national well-being goals)?   |
| <p><b>A prosperous Wales</b><br/>                     An innovative, productive and low carbon society which recognises the limits of the global environment and therefore uses resources efficiently and proportionately (including acting on climate change); and which develops a skilled and well-educated population in an economy which generates wealth and provides employment opportunities, allowing people to take advantage of the wealth generated through securing decent work.</p> | <ul style="list-style-type: none"> <li>• Improved educational outcomes for children and young people leading to a well-educated and skilled population to meet future skills needs.</li> <li>• Improve future outcomes for young people including educational attainment, cohesive safe communities are more attractive and easier places to do business.</li> <li>• Increase productivity, employment and skills. Encourage a lower carbon economy.</li> </ul> | <p>The majority of savings will be generated from making smarter use of resources with front line service reductions kept to a minimum and only as a last resort.</p> <p>The MTFS will be aligned with the Corporate Plan to achieve the Council’s current Wellbeing Objectives:</p> <p><u>Supporting a successful economy</u> - taking steps to make the county a good place to do business, for people to live, work, study and visit, and to ensure that our schools are focused on raising the skills, qualifications and ambitions of all people in the county.</p> <p><u>Helping people to be more self-reliant</u> - taking early steps to reduce or prevent people from becoming vulnerable or dependent on the Council and its services.</p> <p><u>Smarter use of resources</u> –</p> |

|   |   |  |
|---|---|--|
|   |   | <p>ensuring that all its resources (financial, physical, human and technological) are used as effectively and efficiently as possible and support the development of resources throughout the community that can help deliver the Council’s priorities.</p> <p>Funding will be targeted in line with these priorities and in line with the 13 MTFS Principles.</p> |
| <p><b>A resilient Wales</b><br/> A nation which maintains and enhances a biodiverse natural environment with healthy functioning ecosystems that support social, economic and ecological resilience and the capacity to adapt to change (for example climate change).</p> | <ul style="list-style-type: none"> <li>• Break long term cycles to secure better outcomes for people and communities.</li> <li>• Stronger individuals and communities are more resilient to change.</li> <li>• Communities place a greater value on their environment and more people get involved in local issues and recognise the importance of green space in wellbeing and as a prevention factor.</li> <li>• Healthy active people in resilient communities, volunteering, keeping young people in the local area, reducing travel to work, increased use and awareness of green spaces.</li> </ul> | <p>The impact on local communities will be monitored through the wide range of services that will continue to be provided by the Council or its partners.</p>  |
| <p><b>A healthier Wales</b><br/> A society in which people’s physical and mental well-being is maximised and in</p>   |   | <p>The impact on local communities will be monitored through the wide range of</p>   |



|  |  |   |
|--|--|---|
| <p>which choices and behaviours that benefit future health are understood.</p>   | <ul style="list-style-type: none"> <li>• Improved future physical and mental well-being, by reducing health harming behaviours.</li> <li>• Promote more involvement in communities to benefit mental health, social and physical activity.</li> <li>• Focus on healthy lifestyles and workplaces, increased income linked to health.</li> </ul>  | <p>services that will continue to be provided by the Council or its partners.</p>   |
| <p><b>A more equal Wales</b><br/>A society that enables people to fulfil their potential no matter what their background or circumstances (including their socio economic background and circumstances).</p> | <ul style="list-style-type: none"> <li>• Helping all children and young people to reach their full potential, by improving their early years experiences and ensure access to information to help make informed decisions. Improving outcomes for teenage parents and their children.</li> <li>• Recognising that communities are becoming more diverse. Addressing barriers that some groups have in feeling part of communities.</li> <li>• Address income inequality and health inequality, focus on disability, older people and other equality groups. Focus on increasing income and reducing the skills gap.</li> </ul> | <p>The impact on local communities will be monitored through the wide range of services that will continue to be provided by the Council or its partners.</p> |
| <p><b>A Wales of cohesive communities</b><br/>Attractive, viable, safe and well-connected communities.</p>   | <ul style="list-style-type: none"> <li>• Increased number of confident secure young people playing an active positive role in their communities.</li> <li>• Healthy active people in resilient communities, keeping young people</li> </ul>  | <p>The impact on local communities will be monitored through the wide range of services that will continue to be provided by the Council or its partners.</p> |

|   |   |   |
|---|---|---|
|   | <p>and skills in the local area, tackling poverty as a barrier to engagement in community life a supportive network, developed through initiatives at work, can help to support staff through challenging times in their lives.</p>   |   |
| <p><b>A Wales of vibrant culture and thriving Welsh language</b><br/> A society that promotes and protects culture, heritage and the Welsh language, and which encourages people to participate in the arts, and sports and recreation.</p> | <ul style="list-style-type: none"> <li>• Cultural settings provide support sensitive to our increasingly diverse communities and help us identify opportunities to increase the number of Welsh speakers.</li> <li>• Importance of culture and language as a focus for communities coming together.</li> <li>• Bringing more people from different cultures together. More people identifying with their community.</li> <li>• Encourage take up of sports, arts and recreation initiatives through the workplace.</li> <li>• Ensure Welsh culture and language are a part of this. Welsh language skills are beneficial to businesses and in increasing demand.</li> </ul> | <p>Compliance with the Welsh Language act and specific Welsh Language Standards will be monitored as part of the annual report.</p>                           |
| <p><b>A globally responsible Wales</b><br/> A nation which, when doing anything to improve the economic, social, environmental and cultural well-being of Wales, takes account of whether doing</p>   | <ul style="list-style-type: none"> <li>• Diverse, confident communities are resilient to change. Promotes a better knowledge of different</li> </ul>  | <p>The impact on local communities will be monitored through the wide range of services that will continue to be provided by the Council or its partners.</p> |

|  |  |  |
|--|--|--|
| <p>such a thing may make a positive contribution to global well-being.</p> | <p>cultures and a better knowledge of the local environment.</p> <ul style="list-style-type: none"> <li>• Healthy lifestyles include cultural activities that promote understanding of diversity of communities, different cultures, races. Promote apprenticeships to people from different backgrounds.</li> </ul> |  |
|--|--|--|

| <b>Section 3 Will your project / activity affect people or groups of people with protected characteristics? Explain what will be done to maximise any positive impacts or minimise any negative impacts</b> |  |  |  |
|---|--|--|--|
| Protected characteristics   | Will your project / activity have any positive impacts on those with a protected characteristic?   | Will your project / activity have any negative impacts on those with a protected characteristic? | Is there any way to maximise any positive impacts or minimise any negative impacts?  |
| Age:  | Unknown - The impact, positive or negative, will depend on the nature of the service delivered, the specific budget reduction proposed or budget pressure funded and the service user. |  | This will vary according to the service provided and will be considered through individual Equality Impact Assessments (EIAs). |
| Gender reassignment:  | See above  |  | This will vary according to the service provided and will be considered through individual (EIAs).                             |
| Marriage or civil partnership:  | See above  |  | This will vary according to the service provided and will be considered through individual (EIAs).                             |
| Pregnancy or maternity:   | See above  |  | This will vary according to the service provided and will be considered through individual (EIAs).                             |

|                     |           |  |
|---------------------|-----------|--|
| Race:               | See above | This will vary according to the service provided and will be considered through individual (EIAs). |
| Religion or Belief: | See above | This will vary according to the service provided and will be considered through individual (EIAs). |
| Race:               | See above | This will vary according to the service provided and will be considered through individual (EIAs). |
| Sex:                | See above | This will vary according to the service provided and will be considered through individual (EIAs). |
| Welsh Language:     | See above | This will vary according to the service provided and will be considered through individual (EIAs). |

**Section 4 Identify decision meeting for Project/activity e.g. Cabinet, Council or delegated decision taken by Executive members and/or Chief Officers**

|                                      |                                |
|--------------------------------------|--------------------------------|
| Council                              |                                |
| <b>Compiling Officers Name:</b>      | Deborah Exton                  |
| <b>Compiling Officers Job Title:</b> | Interim Deputy Head of Finance |
| <b>Date Completed:</b>               | 30/12/19                       |

## BRIDGEND COUNTY BOROUGH COUNCIL

### REPORT TO SUBJECT OVERVIEW AND SCRUTINY COMMITTEE 3

23 JANUARY 2020

### REPORT OF THE CHIEF OFFICER – LEGAL, HR & REGULATORY SERVICES

#### FORWARD WORK PROGRAMME UPDATE

##### 1. Purpose of the Report

- a) To present the items prioritised by the Corporate Overview and Scrutiny Committee including the next item delegated to this Subject Overview and Scrutiny Committee;
- b) To present the Committee with a list of further potential items for comment and prioritisation;
- c) To ask the Committee to identify any further items for consideration using the pre-determined criteria form;

##### 2. Connection to Corporate Improvement Objectives / Other Corporate Priorities

- 2.1 The key improvement objectives identified in the Corporate Plan 2018–2022 have been embodied in the Overview & Scrutiny Forward Work Programmes. The Corporate Improvement Objectives were adopted by Council on 22 February 2018 and formally set out the improvement objectives that the Council will seek to implement between 2018 and 2022. The Overview and Scrutiny Committees engage in review and development of plans, policy or strategies that support the Corporate Themes.

##### 3. Background

- 3.1 Under the terms of Bridgend County Borough Council's Constitution, each Overview and Scrutiny Committee must publish a Forward Work Programme (FWP) as far as it is known.
- 3.2 An effective FWP will identify the issues that the Committee wishes to focus on during the year and provide a clear rationale as to why particular issues have been selected, as well as the approach that will be adopted; i.e. will the Committee be undertaking a policy review/ development role ("Overview") or performance management approach ("Scrutiny").
- 3.3 The FWPs will remain flexible and will be revisited at each COSC meeting with input from each SOSC and any information gathered from FWP meetings with Corporate Directors and Cabinet.

#### 4. Current Situation / Proposal

- 4.1 Attached at **Appendix A** is the overall FWP for the SOSCs which includes the topics prioritised by the COSC for the next set of SOSCs in Table A, as well as topics that were deemed important for future prioritisation at Table B. This has been compiled from suggested items from each of the SOSCs at previous meetings as well as the COSC. It also includes information proposed from Corporate Directors, detail from research undertaken by Scrutiny Officers and information from FWP Development meetings between the Scrutiny Chairs and Cabinet.
- 4.2 The Committee is asked to first consider the next topic they have been allocated by the COSC in Table A and determine what further detail they would like the report to contain, what questions they wish Officers to address and if there are any further invitees they wish to attend for this meeting to assist Members in their investigation.
- 4.3 The Committee is also asked to then prioritise up to six items from the list in Table B to present to the COSC for formal prioritisation and designation to each SOSC for the next set of meetings.

##### Corporate Parenting

- 4.4 Corporate Parenting is the term used to describe the responsibility of a local authority towards looked after children and young people. This is a legal responsibility given to local authorities by the Children Act 1989 and the Children Act 2004. The role of the Corporate Parent is to seek for children in public care the outcomes every good parent would want for their own children. The Council as a whole is the 'corporate parent', therefore all Members have a level of responsibility for the children and young people looked after by Bridgend.
- 4.5 In this role, it is suggested that Members consider how each item they consider affects children in care and care leavers, and in what way can the Committee assist in these areas.
- 4.6 Scrutiny Champions can greatly support the Committee in this by advising them of the ongoing work of the Cabinet-Committee and particularly any decisions or changes which they should be aware of as Corporate Parents.

##### Identification of Further Items

- 4.7 The Committee are reminded of the Criteria form which Members can use to propose further items for the FWP which the Committee can then consider for prioritisation at a future meeting. The Criteria Form emphasises the need to consider issues such as impact, risk, performance, budget and community perception when identifying topics for investigation and to ensure a strategic responsibility for Scrutiny and that its work benefits the organisation.

## **5. Effect upon Policy Framework & Procedure Rules**

- 5.1 The work of the Overview & Scrutiny Committees relates to the review and development of plans, policy or strategy that form part of the Council's Policy Framework and consideration of plans, policy or strategy relating to the power to promote or improve economic, social or environmental wellbeing in the County Borough of Bridgend. Any changes to the structure of the Scrutiny Committees and the procedures relating to them would require the Bridgend County Borough Council constitution to be updated.

## **6. Equality Impact Assessment**

- 6.1 There are no equality implications attached to this report.

## **7. Well-being of Future Generations (Wales) Act 2015 Implications**

- 7.1 The Act provides the basis for driving a different kind of public service in Wales, with 5 ways of working to guide how public services should work to deliver for people. The following is a summary to show how the 5 ways of working to achieve the well-being goals have been used to formulate the recommendations within this report:

- Long-term - The approval of this report will assist in the Planning of Scrutiny business in both the short-term and in the long-term on its policies, budget and service delivery
- Prevention - The early preparation of the Forward Work Programme allows for the advance planning of Scrutiny business where Members are provided an opportunity to influence and improve decisions before they are made by Cabinet
- Integration - The report supports all the wellbeing objectives
- Collaboration - Consultation on the content of the Forward Work Programme has taken place with the Corporate Management Board, Heads of Service, Elected Members and members of the public.
- Involvement - Advanced publication of the Forward Work Programme ensures that the public and stakeholders can view topics that will be discussed in Committee meetings and are provided with the opportunity to engage.

## **8. Financial Implications**

- 8.1 The delivery of the Forward Work Programme will be met from within existing resources for Overview and Scrutiny support.

## 9. Recommendations

9.1 The Committee is recommended to:

- (i) Identify any additional information the Committee wish to receive on their next item delegated to them by Corporate Overview and Scrutiny Committee and any other items in the overall FWP shown in **Appendix A**;
- (ii) Prioritise items from the Forward Work Programme to be presented to the Corporate Overview and Scrutiny Committee for scheduling for the next round of Overview and Scrutiny Committee meetings;
- (iii) Identify any additional items using the criteria form, for consideration on the Scrutiny Forward Work Programme.

**K Watson**  
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### **Background documents**

None



Scrutiny Forward Work Programme

The following items were previously prioritised by the Subject OVS Committees and considered by Corporate at its last meeting where the top three items were scheduled in for the next round of meetings:

| Date                 | Subject Committee | Item  | Specific Information to request   | Rationale for prioritisation | Proposed date   | Suggested Invitees  | Prioritised by Committees |
|----------------------|-------------------|---|---|------------------------------|---|---|---------------------------|
| Page 65<br>03-Feb-20 | SOSC1             | Education Outcomes                                  | See Feedback from 30 January 2019   |                              | Corporate Director suggested February 2020  | Lindsay Harvey, Corporate Director - Education and Family Support;<br>Cllr Charles Smith, Cabinet Member for Education and Regeneration;<br>Nicola Echanis, Head of Education and Early Help;<br>Andy Rothwell, CSC Senior Challenge Advisor;<br>Managing Director CSC<br>Representatives from School Budget Forum<br>Headteacher Representation  |                           |
| 05-Feb-20            | SOSC2             | Home to School Transport                            | <p>To provide assurances on rationalisation of Learner Transport as far as possible in order to make budget savings:<br/>Update on pilot that school transport team proposing to run in Spring and Summer terms 2017-2018 - to support the enforcement of bus passes on home to school transport contracts. As part of this pilot, the Authority is also investigating opportunities to track the use of our school bus services by individual pupils.<br/>Update on Recommendation from BREP:<br/>The Panel recommend the need for the Authority to adopt a Corporate approach in relation to Home to School Transport maximising the LA's minibuses such as those used for day centres. It is proposed that this be supported by slightly amending the opening and closing times of day centres so that the buses can be available for school transport. Other aspects that could be considered include the exploration of whether school staff could transport children and young people instead of hiring independent drivers.<br/>To test and scrutinise the current licensing and school transport regime to gain assurances that it provides adequate protection against the potential of putting children and vulnerable children at risk from those who are in a position of trust.<br/>Changes to the DBS status of their employees to be scrutinised to ensure that children are not being put at undue risk.<br/>To provide robust scrutiny and recommendations on how the current regime can be improved.<br/>To provide assurances to the public and maintain public confidence in the system of school transport<br/>Report to include<br/>Update on the current arrangements of how licensing and school transport operates within the County Borough since the change in 2015 to the Police National Policy for disclosing non-conviction information to the local authority. Information to include a report from South Wales Police on its approach to disclosing information it holds about licencees following arrests, charges and convictions.<br/>What is the current relationship between the local authority's licensing and school transport departments in relation to the disclosure of information from South Wales police?<br/>Is there sufficient oversight on behalf of the local authority and a risk of contractors withholding information which may prejudice the continuation of their contract?<br/>Further proposed that Communities be invited to add to report and attend meeting to update Committee on safe routes assessment to determine what work has been undertaken since funding was allocated to this over a year ago.</p> |                              | SOSC 2 Prioritised January 2020.<br>Corporate Director prioritised February 2020. | Lindsay Harvey, Corporate Director - Education and Family Support;<br>Cllr Smith, Cabinet Member for Education and Regeneration<br>Nicola Echanis, Head of Education and Early Help.<br>Mark Shephard, Chief Executive;<br>Robin Davies, Group Manager Business Strategy and Performance;<br>Tony Hart, Senior Transport Officer<br>Registered Reps   |                           |
| 05-Mar-20            | SOSC 2            | Transformation Grant                                | To provide an update on progress made on 'Accelerating the Pace of Change' for integrated services.   |                              | Corporate Director proposed for March 2020  | Susan Cooper, Corporate Director, Social Services and Wellbeing;<br>Cllr Phil White, Cabinet Member – Social Services and Early Help;<br>Jackie Davies, Head of Adult Social Care;<br>Andrew Thomas, Group Manager - Sports and Physical Activity<br>Heidi Bennett, Chief Executive - BAVO<br>Kay Harries, Health and Social Care Facilitator and Operation Manager;<br>Carmel Donovan, Group Manager - Integrated Community Services<br>Michelle King, Group Manager - Integrated Community Services<br>Anthony Hughes, Cwm Taf LHB - Strategic and Operational Planning |                           |
| 09-Mar-20            | SOSC 1            | Learner Travel                                      | Pre-decision item.<br>For scrutiny to act as a consultee on the proposals on the review of Learner Travel before they are submitted to Cabinet.   |                              |   | Lindsay Harvey, Corporate Director - Education and Family Support;<br>Cllr Charles Smith, Cabinet Member for Education and Regeneration;<br>Nicola Echanis, Head of Education and Early Help;<br>Robin Davies, Group Manager Business Strategy and Performance  |                           |
| 20-Apr-20            | SOSC 2            | Remodelling Children's Residential Services Project | SOSC 1 requested that the item be followed up by Scrutiny in the future for monitoring purposes, incorporating evidence of outcomes.  |                              |   | Susan Cooper, Corporate Director, Social Services and Wellbeing;<br>Cllr Phil White, Cabinet Member – Social Services and Early Help;<br>Laura Kinsey, Head of Children's Social Care;  |                           |

TABLE B

| For prioritisation   |  |                              |   |   |
|--|--|------------------------------|---|---|
| Item   |  | Rationale for prioritisation | Proposed date   | Suggested invitees  |
| <b>Page 66</b><br>Member and School Engagement Panel - Annual Report<br>(For Information Only) | Annual Update to - SOSC 1 on the work of the Member and School Engagement Panel  |                              | Report after March 2020   | Spring term 2019 - Plasnewydd Primary School;<br>Summer term 2019 - Ogmere Vale Primary School;<br>Autumn term 2019 - Tynyrheol Primary School.   |
| <b>Post 16 Education - Post Consultation</b>   | Back to Scrutiny - Post Consultation   |                              | Corporate Director suggested Summer Term  | Lindsay Harvey, Corporate Director - Education and Family Support;<br>Cllr Charles Smith, Cabinet Member for Education and Regeneration;<br>Nicola Echanis, Head of Education and Early Help;<br>Andy Rothwell, CSC Senior Challenge Advisor;<br>Andrew Williams, Acting Managing Director CSC Youth Mayor?<br>Andrew Slade, Association of Secondary Heads |
| <b>Plastic Free Bridgend</b>   | During a OPM it was suggested that this topic should be a research item. What items we procure that uses single use plastic; what choices does that Authority have along with financial implications.<br>To receive an update on the previous recommendations made on 23 July 2018:<br>• Members suggest that the Authority should take the lead on reducing single use plastic and encourage local businesses to follow suit. Officers responded that this would be discussed at Cabinet/CMB;<br>• Members recommend that the Authority use social media to communicate what can be recycled at kerbside and at Community Recycling Centres;  | SOSC 1 Prioritised           |   | Mark Shephard, Chief Executive<br>Cllr Richard Young, Cabinet Member – Communities;<br>Zak Shell, Head of Operations - Community Services;<br>Keep Wales Tidy;<br>Porthcawl Town Council - Cllr B Jones   |
| <b>Empty Properties</b>  | <ul style="list-style-type: none"> <li>To consider the impact of the removal of the 50% discount, after a suitable period of time to allow it to have an affect;</li> <li>To receive evidence that demonstrates the 'Activity' of work that has been undertaken across the Authority given the crossovers and links this subject has with other services;</li> <li>To consider the pilot project mentioned by Officers where the Authority was looking to engage and work with RSLs to support property owners from a management perspective with the overall aim being to return a property back to use;</li> <li>To monitor the performance and outcomes of the strategy including scrutiny of the national PIs for empty properties contained within the Authority's Corporate Plan as well as any further underlying targets and expected outcomes related to the strategy;</li> <li>To consider how the Authority deals with property owners who persistently refuse to engage with the Council.</li> <li>To consider any future alternative strategy that relates to Commercial properties.</li> </ul> |                              | Proposed for Dec 2020 following Cabinet Approval in Dec 2019.   | Martin Morgans, Head of Performance and Partnership Services<br>Cllr Dhanisha Patel, Cabinet Member Future Generations and Wellbeing<br>Cllr Hywel Williams, Deputy Leader<br>Helen Rodgers - Revenues Manager<br>Lynne Berry - Group Manager Housing & Community<br>Jonathan Flower - Senior Strategic Officer   |
| <b>Emergency Accommodation</b>   | <ul style="list-style-type: none"> <li>To receive a more detailed option appraisal with reference to the replacement facility in Brynmenyn in the short, medium and long term including costings and timescales;</li> <li>To receive an update in relation to Members recommendation to explore the opportunity to utilise surplus Local Authority owned buildings;</li> <li>Members request a site visit to the Kerrigan Project direct access floor space facility that is managed by Gwalia.</li> </ul>   |                              | Corporate Director proposed that these items should be presented at the same time.<br>Emergency Accommodation, Homelessness Strategy and Supporting People Grant. | Martin Morgans, Head of Performance and Partnership Services<br>Cllr Dhanisha Patel, Cabinet Member Future Generations and Wellbeing<br>Cllr Hywel Williams, Deputy Leader<br>Helen Rodgers - Revenues Manager<br>Lynne Berry - Group Manager Housing & Community<br>Jonathan Flower - Senior Strategic Officer   |
| <b>Homelessness Strategy</b>   | Members requested that the report include:<br>- Progress on implementation of the strategy;<br>- Report to include information on vulnerable groups such as ex-offenders and care leavers.<br><br>Members raised questions in that Bridgend have 8 people sleeping rough but have 13 empty beds?   |                              |   | Mark Shephard, Chief Executive;<br>Martin Morgans, Head of Performance and Partnership Services<br>Cllr Dhanisha Patel, Cabinet Member Future Generations and Wellbeing<br>Lynne Berry, Group Manager, Housing & Community Regeneration;<br>Joanne Ginn, Housing Solutions Team Manager.  |
| <b>Supporting People Grant</b>   | Following the implementation of the Homelessness Strategy, Members have requested to receive a further report on the Supporting People Grant and provide an update in relation to what steps have been implemented as recommended by the Independent Review undertaken.  |                              |   | Mark Shephard, Chief Executive<br>Sue Cooper, Corporate Director Social Services and Wellbeing<br>Martin Morgans<br>Lynne Berry<br>Cllr Dhanisha Patel, Cabinet Member Future Generations and Wellbeing<br>Ryan Jones, Supporting People Strategy Planning and Commissioning Officer  |
| <b>Secure Estate</b>   | Possibly an information report to follow up on recommendations made on 31 May 2018.<br>Are G4S a profit making organisation?   |                              |   | Susan Cooper Corporate Director Social Services and Wellbeing;<br>Cllr Phil White, Cabinet Member – Social Services and Early Help;<br>Jacqueline Davies, Head of Adult Social Care;<br>Laura Kinsey, Head of Children's Social Care;   |
| <b>Welsh Community Care Information Systems (Information Report)</b>                           | Corporate Director offered an to members on how WCCIS has developed over the last few years. Members agreed to receive this at a future meeting  |                              |   | NA  |

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| <p>Page 67</p> <p>Early Help and Family Support/Looked After Children and Reducing Strategy</p> | <p>Presentation provided to Corporate Parenting on the below issues.</p> <ul style="list-style-type: none"> <li>• Detail of the process for a child coming into care - From a referral being received to a decision being made;</li> <li>• How is ongoing support established as well as any associated costs;</li> <li>• How is the step down or step up process monitored?</li> <li>• If individuals need support from more than one service (such as IFSS and Baby in Mind) how do services work together to monitor the individual?</li> <li>• Historical data to enable Members to determine if there has been any progress made;</li> <li>• Report to include clearer evidence of outcomes;</li> <li>• More examples of case studies outlining processes, challenges and outcomes achieved;</li> <li>• Members raised concerns regarding the freedom that schools have in the framework for teaching Personal and Social Education for preparing youngsters with Life Skills especially in Flying Start areas. Members therefore request details of what and how pupils are taught and how they monitor its effectiveness.</li> </ul> <p><i>A report to be provided detailing position statement one year on. (May 2020)</i></p>   |  | <p>Corporate Director suggested 01/06/2020</p>                  | <p>Lindsay Harvey, Corporate Director - Education and Family Support; Cllr Charles Smith, Cabinet Member for Education and Regeneration; Nicola Echanis, Head of Education and Early Help; Mark Lewis, Group Manager Integrated Working and Family Support; Sue Cooper, Corporate Director Social Services and Wellbeing; Laura Kinsey, Head of Children's Social Care;</p>  |  |
| <p>ALN Reform</p>   | <p>To receive an update on implementation on the act.</p> <p><i>Bill delayed by 1 year - update report only</i></p>  |  | <p>September 2020 SOSC2 (Previously went to SOSC2 18/10/18)</p> | <p>Lindsay Harvey, Corporate Director - Education and Family Support; Cllr Charles Smith, Cabinet Member for Education and Regeneration; Nicola Echanis, Head of Education and Early Help. Michelle Hatcher, Group Manager Inclusion and School Improvement Elizabeth Jones, Additional Learning Needs Transformation, Central South; Denise Inger, Chief Executive Director SNAP Cymru; Caroline Rawson, Assistant Chief Executive Director SNAP Cymru Specialist Officer Post 16 Education &amp; Training.</p> |  |
| <p>Empty Commercial Property</p>  | <p>Members requested that the report include:</p> <ul style="list-style-type: none"> <li>- Members understand that the Council are concentrating on domestic housing in the first instance when implementing the Empty Property Strategy, but have requested to receive a report on plans for empty commercial property when the timing is appropriate.</li> </ul>   |  |   | <p>Mark Shephard, Chief Executive; Zak Shell, Head of Operations - Community Services</p>  |  |
| <p>Mental Health Strategy</p>   | <p>Members requested that the report include:</p> <ul style="list-style-type: none"> <li>- Members acknowledged that the Council are compiling a Mental Health strategy and recommended that the Council take into account the statistic that 95% of emergency calls received by the police after 5.00pm are in relation to mental health.</li> <li>- Provide details on Section 136 CAMHS to lead</li> </ul>  |  |   | <p>Cllr Phil White, Cabinet Member – Social Services and Early Help; Lindsay Harvey, Corporate Director - Education and Family Support; Susan Cooper, Corporate Director, Social Services and Wellbeing; Representatives from CSP?</p>   |  |
| <p>Dementia Care</p>  | <p>Members requested that this remain on the FWP to see what progress has been made since this last camee to Committee in April 2019</p> <ul style="list-style-type: none"> <li>• An update on plans to enable alternative options for short break beds</li> <li>• Members have asked for an update in relation to carrying out dementia awareness training through Corporate Training;</li> <li>• Facts and figures on Dementia Care through Cwm Taf.</li> </ul>  |  | <p>Corporate Director suggested 01/04/2020</p>                  | <p>Susan Cooper Corporate Director Social Services and Wellbeing; Cllr Phil White, Cabinet Member – Social Services and Early Help; Jacqueline Davies, Head of Adult Social Care;</p>  |  |
| <p>School Governing Bodies</p>  | <p>MSEP expressed concerns over Governor training and whether it was sufficient enough to enable School Governors to carry out their role effectively. The Panel requested that this be investigated by Scrutiny with a view to a recommendation that Governor training be reviewed and improved to make it more effective and fit for purpose. Members proposed that a job description, for example, be provided when schools advertise for Parent Governors to ensure that the right people apply for the position and understand what is expected of them.</p> <p>At SOSC 1 on 29 April 2019, Committee also concluded the following in relation to comments from MSEP:</p> <ul style="list-style-type: none"> <li>• Due to the fact that there are currently approximately 41 vacancies for School Governors, Members recommend that the promotion and advertising for these appointments are considered;</li> <li>• That the proposed School Governor job description also include the days of scheduled meetings to outline what commitment the post would necessitate;</li> <li>• Due to training sessions being cancelled due to non-attendance, Members request that the promotion of School Governor training sessions is explored;</li> <li>• That a selection of School Governor representatives are invited to attend the meeting to provide their views.</li> </ul> <p><i>(see responses to this feedback)</i></p> |  | <p>Corporate Director suggested Summer/Autumn Term</p>          | <p>Lindsay Harvey, Corporate Director - Education and Family Support; Cllr Charles Smith, Cabinet Member for Education and Regeneration; Nicola Echanis, Head of Education and Early Help; Andy Rothwell, CSC Senior Challenge Advisor; Andrew Williams, Acting Managing Director CSC Robin Davies, Group Manager Business Strategy and Performance; Dawn Davies, Principal Officer Knowledge Management and Learners Cllr T Beedle, Chair of BGA</p>  |  |
| <p>Post Inspection Action Plan</p>  | <p>Post Inspection Action Plan - recommendations<br/>* Termly Report on PIAP</p> <p><i>From MSEP Plasnewydd</i><br/>Include movement of pupils</p> <p>Based on evidence received, the Panel requested that a scoping exercise be carried out by Scrutiny Officers to determine whether there is an item suitable for Scrutiny in relation to the movement of pupils from Welsh Schools to English schools within the County Borough.</p>   |  | <p>Corporate Director proposed late September 2020</p>          | <p>Lindsay Harvey, Corporate Director - Education and Family Support; Cllr Charles Smith, Cabinet Member for Education and Regeneration; Nicola Echanis, Head of Education and Early Help; Michelle Hatcher, Group Manager Inclusion and School Improvement Andy Rothwell, CSC Senior Challenge Advisor; Andrew Williams, Acting Assistant Director CSC</p>  |  |

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|---|--|---------------|---|---|--|
| <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Strategic Review of Health &amp; Safety Responsibilities<br/>Page 68</p> | <p>Practice , Policy and review of reported "near misses".</p> <ul style="list-style-type: none"> <li>- How many near misses have been reported?</li> <li>- How did we respond?</li> <li>- What lessons have been learnt?</li> </ul> <p>With reference to a recommendation made by BREP 2018 - The Panel request that an assessment of School Crossing Patrol and possible alternatives is included in this report</p> <p><b>Scrutiny Chairs have agreed to carry out an 'Information Gathering' exercise, interviewing representatives from schools, governors from schools and parents to present alongside the Officer report.</b></p> <p><b>Item to include information gathered from Scrutiny Chairs Research Group</b></p> |               | <p>Wait until after scrutiny research group completed</p> | <p>Lindsay Harvey, Corporate Director - Education and Family Support;<br/>Cllr Charles Smith, Cabinet Member for Education and Regeneration;<br/>Gary Squire, Health and Safety Manager<br/>Mark Shephard, Interim Chief Executive<br/>Hannah Castle - Secondary School Head Teacher representative<br/>Mr Jeremy Thomson - Primary school headteacher Representative</p> |  |
| <p><b>Youth Offending Service</b></p>   | <p>Report to come to scrutiny to address inspection action plan</p>  |               |   | <p>Lindsay Harvey, Corporate Director - Education and Family Support;<br/>Cllr Charles Smith, Cabinet Member for Education and Regeneration;<br/>Susan Cooper, Corporate Director - Social Services and Wellbeing<br/>Representatives from Heath Service and SWP</p>  |  |
| <p><b>The following items for briefing sessions or pre-Council briefing</b></p>   |  |               |   |   |  |
| <p><b>Item</b></p>  | <p><b>Specific Information to request</b></p>  |               |   |   |  |
| <p>Ford Engine Plant</p>  | <p>The Committee discussed the possible job losses from the Ford engine plant in Bridgend and were pleased to know that the Council were readily available to support the employer and employees. Members request to revisit this topic at a future meeting when a decision has been confirmed to explore the wider implications of the closure of Ford engine plant.</p>  | <p>Nov-19</p> |   |   |  |
| <p>Cwm Taf Regional Working</p>   | <p>Provide a overview of working relationships with Cwm Taf. How are we undertaking regional working?</p>  | <p>Apr-20</p> |   |   |  |
| <p>Changes to Education Outcomes</p>  | <p>Update on how education outcomes are now being reported based on new WG legislation</p>   |               |   |   |  |